

HUMAN RESOURCES DEPARTMENT

The Human Resources Department acts in an advisory capacity to Administration at all levels of the organization and as a service department to employees with employment related concerns and applicants for positions.

The mission of the Human Resources Department is to ensure exemplary hiring, retention, and recruitment practices to cultivate the highest quality of staff to provide academic excellence for our students.

Our offices are located in the Dryden Office of the KPDSB at 79 Casimir Avenue in Dryden, Ontario, P8N 2Z6 (Middle entrance, side lane of highschool, upstairs). Normal office hours are 8:30 a.m. to 4:30 p.m.

Richard Findlay

Superintendent of Human Resources

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(807) 468-5571 Extension 237

Jasmin Marion

Human Resources Manager

E-mail: jasmin.marion@kpdsb.ca

(807) 223 5311 Extension 272

Performance Issues & Management, Disciplinary Matters, Conflict Resolution

Collective Agreement Administration/Interpretation/Negotiations

Grievance and Arbitration

Policy and Procedure Development/Rules & Regulations

Talent Management

Planning/Schedules

Pay Equity/Compensation

Training and Development

Compliance

OH&S/Employee Health and Safety

Senior Management Terms and Conditions of Employment

Candace Robinson

Human Resources Officer

E-mail: candace.robinson@kpdsb.ca

(807) 223 5311 Extension 276

Workplace Safety & Insurance Board

Accommodated Work

Occupational Health and Safety

Sick Leave

Long Term Disability

Absence Management

Employee Wellness

Sarah Egli

Human Resources Officer
E-mail: sarah.egli@kpdsb.ca
(807) 223 5311 Extension 255

Apply To Education/Easy Connect Support
Permanent Teachers
Long Term Occasional Teachers
Employee Wellness (EAP/LifeWorks)

Kelsey Wellwood

Human Resources Officer
E-Mail: kelsey.wellwood@kpdsb.ca
(807) 223 5311 Extension 265

Designated Early Childhood Educators
Educational Assistants
Office/Clerical/Library
Custodial/Trades-Maintenance
Employee Recognition
HRDownloads Support
HRIS System Support

Madison White

Human Resources Officer
E-Mail: madison.white@kpdsb.ca
(807) 223 5311 Extension 249

Principals/Vice Principals Terms and Conditions of Employment
All Casual Staff (LHS, Students, Casual EAs, Casual Admin Assistants, etc.)
Occasional Teachers
Trustees
Non Union
Recruitment Lead