



December 12, 2023

Regular Board Meeting Package

VIRTUAL MEETING

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING #2

Tuesday December 12, 2023 Time: 7:00 pm CST	Virtual Meeting (Google Link for internal use only)
AGENDA	

1. Call to Order Chair
2. Land Acknowledgement Chair
3. Roll Call Exec Asst
- Observers may participate by submitting questions regarding the agenda items presented at the meeting this evening to the following email address 'questions@kpdsb.ca'. Questions will be responded to under the agenda item, Observer Comments. Chair
4. Approval of Agenda for December 12, 2023 Chair
5. Declaration of Conflict of Interest Chair
6. Business Arising from Committee of the Whole Chair
 - 6.01 - Policy #401 School-Student Activities Outside the Classroom *pages 4,5* S. Norlock
 - 6.02 – Policy #504 Early Years Advisory Committee – *pages 6-8* S. Bailey
 - 6.03 – Policy #505 Indigenous Education – *pages 9,10* S. Bailey
 - 6.03 – Policy #606 Transportation – *pages 11-18* R. Findlay
 - 6.04 – Policy #617 Honoraria to Support Students – *pages 19-22* S. Bailey
 - 6.05 – By – Law amendment – Consent Agenda -*pages 23,24* C. Radbourne
 - 6.06 – New Prospect PS Mechanical upgrades – *pages 25,26* R. Findlay
7. Confirmation of Minutes Chair
 - 7.01 – Special Board meeting November 28, 2023 – *pages 27,28*
8. Delegations/Presentations - NIL
9. Presentation of Reports Chair
 - 9.01 Students Come First – Experiential Learning – *page 29* S. Norlock
 - Jordan Doner – Experiential Learning Lead
 - 9.02 Executive Committee Report R. Naumann/
D. Baker
 - A. Student Trustees' Reports
 - B. Director of Education Monthly Update – *pages 30 -32* C. Radbourne
 - 9.03 Finance - Nil

9.04 Audit - Nil

9.05 Human Resources – Nil

9.06 Operations - Nil

9.07 Committee Updates

A. Early Years Education Advisory Committee – Nov 29	M. Duncalfe
B. Audit Committee – Nov 28	D. Cornish
C. Indigenous Education Advisory Committee – NIL	
D. Ontario Public School Boards' Association – monthly –pages 33-37	D. Cornish
E. Parent Involvement Committee – Oct 23	J. Green
F. Special Education Advisory Committee – Oct 18/Nov 15	G. Kleist
G. Supervised Alternative Learning – NIL	

10. Correspondence

11. Observer Comments

12. Next Meeting Date: January 9, 2024
 • Virtual (Dryden) Chair

13. Adjournment Chair

△ indicates an attachment included in the meeting package

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Policy Statement

It is the policy of the Keewatin-Patricia District School Board (KPDSB) that the provision of school-student activities outside of the classroom should be supported, safe, and equitable for all students and staff. These activities should be connected to and enhance student learning. School-student activities beyond the classroom provide safe learning experiences beyond the school with equitable access for all students.

Rationale

School-student activities beyond the outside of the classroom should be culturally responsive, foster feelings of mattering and belonging for the students and be appropriate to the age, maturity, experience, health, skill, physical abilities, emotional capabilities, and exceptionalities of the participants. These activities should assist students in developing an understanding of the connection between learning and life experiences, encouraging students to problem-solve, and demonstrating integrity in the broader global community.

Guidelines

1. School-student activities outside of the classroom must have curricular relevance or be directly related to ongoing co-curricular or extra-curricular (i.e. athletics) activities.
2. School-student activities outside of the classroom must be equitable. Supports and accommodations must be put in place to ensure each student can participate. Every effort will be made to ensure that equitable inclusion is incorporated in the planning and

Cross Reference

Policies

203, Student Trustee
319, Substance Use by Students
330, Character Development
327, Prevalent Medical Conditions
333, Environmental Education
706, Employee Code of Conduct

Procedures

330, Character Development
319, Substance Use by Students
401, School-Student Activities Outside the Classroom

Date Adopted: 08/06/1998

Dates Revised: 09/11/2004; 08/05/2007;
09/11/2010; 13/05/2014; 05/06/2018;
12/02/2019; 16/10/2023

Review By: 2027

execution of all excursions. These activities will proactively reflect the experiences, and the different ways of knowing and being, of all students.

3. Students cannot be removed or prevented from participating in school-student activities outside the classroom because of a known disability. Educators must consider a range of strategies to ensure equitable and inclusive participation, for example reassessing and if necessary, modifying safety plans and providing additional support.
4. Excursion planning will involve careful consideration and preparation in addressing risk, funding, training, travel, supervision, medical and dietary needs, contingency planning, and evaluation.
5. Principals will ensure that all short, extended, and/or international educational trips obtain appropriate approval and follow proper protocols including ensuring suitable supervision and that safety measures are provided.
6. Principals will share KPDSB Policy 401 School-Student Activities Outside of Classroom and KPDSB Procedure 401 School-Student Activities Outside the Classroom with the School Council.
7. Fees will not be collected for participation in curricular programming. Enhancements or learning materials beyond the core curriculum may be optional and may incur fees. All reasonable expectations for the privacy of students and parents/guardians will be respected during the student fee collection process, and those who may be experiencing financial difficulty will be managed in a discreet manner.

Policy Statement

It is the policy of the Keewatin-Patricia District School Board (KPDSB) to establish an Early Years Advisory Committee (EYAC) to provide the Board with advice on programs, services, and matters to support children and families in the Early Years, to ensure that students come first in all matters discussed.

Rationale

The Keewatin-Patricia District School Board recognizes the importance of having a committee comprised of community partners to provide advice and recommendations to the Board on all aspects of the implementation of the Ministry of Education's Early Years vision. By working together, we can ensure that children from birth age six (6) will have programs and supports in place, so children and families have the best possible start in life.

Guidelines

An Early Years Advisory Committee will be established and maintained to provide advice to the Keewatin-Patricia District School Board on all matters concerning the Early Years.

The Early Years Advisory Committee may:

1. Identify community and/or Board matters or issues concerning the Early Years;
2. Identify community and/or Board common interests concerning the Early Years;
3. Suggest enhancements for existing programs or considerations for new programs; and
4. Provide feedback on KPDSB processes that impact community partners.

Membership

The Keewatin-Patricia District School Board recognizes the importance of having members represent the interests of children and families from all regions of the Board.

1. Children and families, parent members, Indigenous community partners, designated KPDSB staff, and Trustees appointed by the Board.
2. The Keewatin-Patricia District School Board will appoint two (2) Trustees to the Early Years Advisory Committee.
3. The Early Years Advisory Committee members will determine the Chair/Co-Chair(s) to facilitate the meetings.

Meetings

1. Meetings will be held a minimum of three (3) times per year and at times convenient to the majority of committee members.
2. Committee members will establish the format of each meeting (videoconferencing, teleconference, or face-to-face).
3. The schedule of meetings will be established in advance and communicated to all members.
4. It is the responsibility of the Chair/Co-Chair(s), in consultations with the Superintendent, or Designate, to determine the order and items on the agenda.
5. The Superintendent, or Designate, will assist the Chair/Co-Chair(s) with activities such as developing the agenda, providing information, and informing the committee on matters related to Early Years.
6. The Board will provide administrative assistance to support the development, maintenance, and circulation of agendas, minutes, and committee reports.
7. The agenda will be circulated one (1) week prior to the meeting date to allow members sufficient time to review and suggest any additional items.

8. Draft minutes of meetings will be circulated to all members within one (1) week of the meeting.

The Early Years Advisory Committee is committed to providing a stronger outcome for children and families so that they can have the best possible start to these, their most important, formative years.

Policy Statement

The Keewatin-Patricia District School Board (KPDSB) acknowledges that Indigenous Peoples are distinct from other equity-seeking groups in that they are self-determining nations with inherent rights, laws, and institutions. Indigenous rights are distinct. It is the goal of the KPDSB to ensure that the rights are respected of Indigenous staff and students and that they are provided with a learning and working environment that is free from racism and discrimination of any kind.

Rationale

The KPDSB has a responsibility to act upon, reconcile, and be accountable to addressing the impacts of colonialism. The KPDSB has a responsibility to recognize and understand the deep impacts of colonialism and how it continues today.

Indigenous People's rights are lawfully protected by:

- Charter of United Nations
- International Covenant on Economic, Social, and Cultural Rights (ICESCR)
- International Covenant on Civil and Political Rights (ICCPR)
- United Nations Universal Declaration of Human Rights (UDHR)
- United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)
- United Nations Convention on the Rights of a Child (UNCRC)
- The Constitution Act of Canada, section 35
- Ontario Human Rights Code (OHRC)
- Education Act / Ontario Regulations

Cross Reference

Policies

101, Strategic Improvement Planning
 315, Voluntary and Confidential Self-Identification for First Nations, Métis, and Inuit Students
 316, Evaluation & Assessment of Student Achievement
 330, Character Development
 326, Curriculum, Implementation & Review
 331, Instructional Practices
 503, Equity and Inclusive Education
 Procedure
 502, Indigenous Education Advisory Committee

Date Adopted: 12/10/2021

Review by: 2022

KPDSB Committed to Reconciliation

“Reconciliation requires constructive action on addressing the ongoing legacies of colonialism that have had destructive impacts on [Indigenous Peoples’] education, cultures and languages”.

- Truth and Reconciliation Commission booklet, page 8.

The KPDSB confirms its commitment to reconciliation and collaboration with the Indigenous Education Advisory Committee (IEAC) on matters pertaining to Indigenous education and Indigenous students.



TRANSPORTATION POLICY	NWOSSC - 001
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Statement	The Northwestern Ontario Students Services Consortium, comprised of the Kenora Catholic District School Board, Northwest Catholic District School Board, Conseil Scolaire De District Catholique des Aurores boréales, and the Keewatin-Patricia District School Board provides harmonized student transportation services that are safe, efficient and effective.
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Rationale	The Education Act states that School Boards may provide transportation for students enrolled in schools operated by the Boards. As such, transportation is considered a privilege and not a right. This policy sets out the terms and conditions under which the Northwestern Ontario Student Services Consortium will exercise its discretion to provide transportation service.
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1.0 Eligibility	<p>Transportation may be provided for students meeting the following conditions of eligibility:</p> <p>1.1 Pupils of the Boards registered in and attending a school operated by the Boards.</p> <p>1.2 Other Pupils of the Boards who attend a school operated by the Boards.</p> <p>1.3 Eligible students who reside, or whose caregiver resides, more than the following distances by public road or publicly owned and maintained access route from the designated school may be provided transportation:</p> <table> <tr> <td>JK, SK</td><td>Over 500 metres</td></tr> <tr> <td>Grades 1,2,3</td><td>Over 1.0 km</td></tr> <tr> <td>Grades 4 -8</td><td>Over 1.6 km</td></tr> <tr> <td>Grades 9-12</td><td>Over 3.2 km</td></tr> </table>	JK, SK	Over 500 metres	Grades 1,2,3	Over 1.0 km	Grades 4 -8	Over 1.6 km	Grades 9-12	Over 3.2 km
JK, SK	Over 500 metres								
Grades 1,2,3	Over 1.0 km								
Grades 4 -8	Over 1.6 km								
Grades 9-12	Over 3.2 km								

2.0 School Boundaries	2.1 In cases where students have been granted permission to attend a school other than the designated school according to established school boundaries, parents or guardians are responsible for transportation. If the transportation address/stop is within the attending school boundary transportation may be provided.
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	<p>2.2 Children and youth in care may be considered for cross school boundary transportation to remain in their attending school providing the following conditions are met:</p> <ul style="list-style-type: none"> ▪ the accommodation would involve existing school bus routes; ▪ there is room on the bus; ▪ there is no route extension; ▪ there is no route deviation; and ▪ there is no additional cost to the system; ▪ if space is required by another eligible student, the student may lose his/her riding privileges if no other reasonable alternative can be found. <p>The Consortium may require documentation from the appropriate agency.</p>
3.0 Safety	<p>3.1 Students may be transported for reasons of safety rather than distance at the discretion of the General Manager.</p> <p>3.2 Parents/Guardians are responsible for the safety and conduct of students to, from and at the bus stop.</p> <p>3.3 School principals are responsible for ensuring that school bus safety practices are taught annually, including evacuation drills for all elementary students (Kindergarten to Grade 8).</p>
4.0 Bus Stops	<p>4.1 The Consortium has a responsibility to provide a bus stop at a location that is safe for students boarding/disembarking as well as for those already on the bus.</p> <p>4.2 Bus stops will be located according to established operational procedures.</p> <p>4.3 The distance between bus stops will be approximately 275 metres apart where it is reasonable and safe to do so.</p>

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5.0 Route Design/Changes	<p>Student safety is the first priority of the Northwestern Ontario Student Services Consortium and all reasonable measures will be taken to ensure that routes are designed and maintained in a manner which is safe, effective, efficient and fiscally responsible.</p> <p>5.1 All routes are designed to operate only on publicly owned roads that are adequately maintained year-round. The exceptions may be turnarounds which may be located on private property, subject to review and approval by the General Manager. The Consortium is not responsible for maintenance or snow clearance for any road infrastructure or turnarounds. Transportation will not be provided in any situation that does not provide adequate accommodation for the safe operation of buses.</p> <p>5.2 Route extensions may be considered if the following conditions are met:</p> <ul style="list-style-type: none"> i) the route extension is over 1.0 km based on the address of the student making the request, and the extension distance is not excessive; ii) the change, modification or extension shall not adversely affect the route; iii) the road's conditions are adequate; iv) an adequate turnaround is available and properly maintained and is within a reasonable distance from the stop; v) the financial impact is deemed reasonable. <p>5.3 Where the requested route change meets all other criteria and the total change exceeds ten kilometres (10 km) one-way between the existing closest stop and the route change request, there must be a minimum of four (4) eligible students requesting service before a school bus route extension will be considered.</p> <p>5.4 There may be occasions where parent contracted transportation would be the most appropriate mode of transportation. As such, financial assistance may be available as determined by Consortium procedure.</p>
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	<p>5.5 Route changes or modifications may be made at any time. However, every effort will be made to provide reasonable notice to parents.</p> <p>5.6 In the event of any facility change (eg: school opening/closing) or in an immediate or extended emergency, the Consortium may make any necessary changes or modifications in routing.</p> <p>5.7 Students may be required to transfer buses.</p> <p>5.8 Routes are subject to review and students must continue to meet all criteria in order to maintain service levels.</p>
<p>6.0 One Destination/One Pick Up</p>	<p>6.1 For reasons of safety and efficiency, students are permitted to have one pick-up and one destination point only. These points may be different, providing this is a daily occurrence and there is room on the bus to accommodate daily different a.m./p.m. arrangements.</p> <p>6.2 Transportation is provided from caregiver to/from school or home to/from school only. Requests that students be picked up and dropped off at other locations will not be accommodated.</p> <p>6.3 Students in Grades 7 to 12 may occasionally use alternate stops, providing it is the same bus and the stop meets the required distance criteria for eligibility.</p> <p>6.4 For eligible registered bus students, school bus transportation is intended to be the primary mode of transportation to and/or from school. As such, regular ridership is required as determined by the operational procedure.</p>

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7.0 Shared Custody	<p>The Northwestern Ontario Student Services Consortium recognizes that special consideration may be required for families with shared custody of students. The following guidelines will be used when providing transportation in shared custody situations:</p> <p>7.1 Parents must provide a Primary Transportation Address and Secondary Transportation Address, subject to the following conditions:</p> <ul style="list-style-type: none"> i) Both addresses must be the place of residence of the parent/guardian or their appointed caregivers; ii) Both addresses must be eligible for transportation as outlined in section 1.0 of this Policy; iii) When either the primary or secondary transportation address is outside of the attending school boundary area, transportation may be provided to an existing stop within the attending school boundary area, as outlined in section 2.0; iv) There must be room on the bus(es) servicing the secondary address; v) No route extensions will be granted. <p>7.2 Where applicable, court documents will dictate which of the primary and secondary transportation address receives afternoon bus service. If this is not specified and parents/guardians cannot agree, the parent with the greater share custody (as per court documents) will make the determination. If the situation involves a 50/50 joint custody situation or no custody agreement is in place, and the parents cannot agree on either of the primary and/or secondary addresses, transportation may not be provided.</p> <p>7.3 For students in JK to Grade 6:</p> <ul style="list-style-type: none"> ▪ On a daily basis, morning pick-up may be provided at either the primary or secondary address. ▪ The afternoon service will be provided to one of the primary or secondary address, and drop-off must be at the same location every day.
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	<p>7.4 For students in Grades 7 to 12:</p> <ul style="list-style-type: none"> ▪ On a daily basis, students can use the pick-up or drop-off location based on either the primary or secondary address, providing there is room to assign a student to two buses. ▪ Families are not required to inform the Consortium of daily schedules regarding pick-up and drop off locations and the Consortium or bus operator/driver does not assume any responsibility in managing or tracking the student's daily schedule. <p>7.5 Parents/guardians are responsible for ensuring that school administration has an accurate and up to date custody schedule.</p> <p>7.6 The Consortium has the right to withdraw service if, in its sole discretion, the safety of the student is compromised.</p> <p>7.7 For students with special needs or exceptional circumstances where a visible parent is required to accompany and meet the student at the bus stop and/or if the student travels with an Education Assistant, the policy for students in JK to Grade 6 will apply due to the specialized transportation plan involved.</p>
<p>8.0 Students with Special Needs</p>	<p>8.1 Transportation may be provided for students with special needs upon the approval of the General Manager after consultation with the appropriate Board/school staff regarding the student's needs.</p> <p>8.2 There may be circumstances where parent contracted transportation would be the most appropriate for students with special needs once all other options have been exhausted. As such, financial assistance may be available as determined by Consortium procedure.</p>

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9.0 Temporary Physical Challenge	<p>9.1 The Consortium may provide transportation for students who cannot access regular modes of transportation due to a prolonged temporary physical challenge. Transportation will be provided at the discretion of the General Manager in consultation with the school principal for injuries/medical conditions where the lack of access to school transportation presents a hardship for the parent/guardian at the expense of the individual Board.</p>
10.0 General	<p>10.1 The Consortium transportation rules and regulations shall be available on the Consortium website at www.nwobus.ca as well as through a link from Kenora Catholic, Northwest Catholic, Keewatin-Patricia and Conseil Scolaire de District Catholique des Aurores boreales.</p> <p>10.2 All requests, concerns and complaints concerning school bus transportation and school bus drivers shall be referred to the General Manager for appropriate action.</p> <p>10.3 In the interest of safety and in an effort to reduce student discipline problems and vandalism, video camera surveillance may be used on school buses.</p> <p>10.4 Every student is responsible for his/her conduct to the principal of the school where the student attends. The school code of conduct developed by the attending school shall govern the conduct of the student. Consistent with transportation being a privilege and not a right, any breach of any individual school's Code of Conduct may result in the suspension or cancellation of bussing privileges.</p> <p>10.5 The Consortium will not provide transportation other than home-to-school transportation. Any decision to fund transportation outside home-to-school transportation is the responsibility of the Board.</p> <p>10.6 While Consortium staff will provide charter contact information for schools, the Consortium is not responsible for organizing charter and/or field trips.</p>

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	10.7 Bus Operators may not, without prior Board approval, obtain new routes, or receive a transfer of existing routes where, as a result of the proposed actions, an existing or proposed Bus Operator would control, directly or indirectly, more than 60 percent of the transportation requirements.
11.0 Appeals	11.1 Appeals with respect to the application of this policy may be made to the Board of Directors of the Northwestern Ontario Student Services Consortium.
12.0 Procedures	12.1 The Board of Directors in conjunction with the General Manager shall be responsible for the development of Transportation Procedures based on the Transportation Policy. The General Manager will be responsible for the implementation of the Transportation Policy and the subsequent procedures.
13.0 Review of Policy	13.1 The Transportation Policy of the Northwestern Ontario Student Services Consortium will be reviewed on an annual basis. Consistent with 2.2.12 of the Consortium Agreement, the Policy Committee consists of one senior business official per Board and one trustee per Board. The Policy Committee may develop procedures to govern its operation.

Reference to Policy	APPROVED February 2020
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Policy Statement

It is the policy of the Keewatin-Patricia District School Board (KPDSB) to acknowledge and show appreciation and respect for the personal time given by Elders, Knowledge Keepers, Métis Senators, community members, and in some cases special guests who support KPDSB students and staff's in their teaching and learning. While this policy statement applies to all Elders, Knowledge Keepers, Métis Senators, and community members who support students in the KPDSB, it is frequently for the sharing of First Nations, Métis, and Inuit (FNMI) knowledge.

Rationale

Traditional information and knowledge that has been learned through cultural teachings and community-based have become a critical part of the learning environment in all KPDSB schools. Elders, Knowledge Keepers, ~~or~~ Métis Senators, or community members from the various communities and treaty areas of Treaty #3 and ~~Treaty #9~~beyond, are important connections for KPDSB students, staff, and administration, and provide unique and proven opportunities for collaboration between ~~First-First~~ Nations, Métis Nation, and KPDSB schools.

Traditionally, food, clothing, and medicines would have been used to gift the Elder, Knowledge Keeper, ~~or~~ Métis Senators, or community member. Today, these items and/or monetary honorariums may be given as a demonstration of respect and appreciation. The practice of giving is culturally appropriate and is implemented through many agencies in Northwestern Ontario that includes the geographic areas of the KPDSB. ~~An Elder, Knowledge Keeper, or Métis Senator does not have the expectation to receive the honorarium, however, appreciates the gesture of what is given. Not all Elders, Knowledge Keepers, or Métis Senators will accept the gift or honorarium, and may voluntarily give their time at no cost as well.~~

Definitions

"FNMI" – First Nation, Métis, and Inuit Students, the terminology officially used by the Ministry of Education in its provincial framework for Aboriginal students and families.

“Elder” – term used to identify a member of a local, or regional, First Nation, Métis, and Inuit community who is deemed to possess cultural expertise and relative teachings for the benefit of students and staff.

“Senator” – term used to identify a member of Métis Nation who is deemed to possess cultural expertise and relative teachings for the benefit of students, staff, and future generations.

“Knowledge Keeper” – is a person who is trusted, respected, and valued by the communities they serve. This acknowledgement has been earned through their many experiences, clean way of living, and willingness to help others in time of need.

“Honorarium” – a gift to an Elder, Senator, or Knowledge Keeper after being invited into a KPDSB classroom, school, or learning setting by a Principal, supervisory officer, and/or Director of Education.

“IEAC” – Indigenous Education Advisory Committee; a KPDSB Committee that meets a minimum of three (3) times per year and to advise the regional partners of the KPDSB progress on First Nation, Métis, and Inuit education, and the Board on identified areas of ongoing need.

Guidelines

1. The KPDSB will adhere to and comply with the Broader Public Sector Expenses Directive under the authority of the Broader Public Sector Accountability Act, 2010 (Part IV – Allowable Expenses).
2. The KPDSB will assure transparency in the provision of monetary honorariaums when recognizing ~~First Nations, Métis, or Inuit Elders~~^s, Knowledge Keeper^s, Metis Senators, or Senator-community members teachings inside and outside of schools and classrooms.
3. The KPDSB will provide fairness, transparency, and consistency across the system when awarding or providing honorariaums to Elders, Knowledge Keepers, Metis Senators, or and Senators, and First Nations, Métis, and Inuit community members invited to KPDSB schools.
4. The KPDSB will establish consistent rates of honorariaums to be paid at a half-day and a daily rate, for all schools and Elders, Knowledge Keepers, Métis Senators, and community members.
5. The KPDSB will ensure that honorariaums will be approved prior to a classroom or school visit, and approval will be required in advance by the school Principal or Designate. In some cases where warranted, this approval may also be the appropriate supervisory officer.
6. Employees shall be mindful of conflict of interest, as outlined in KPDSB Policy 706 – Employee Code of Conduct when inviting and/or approving honoraria for Elders, Knowledge Keepers, ~~and Metis~~ Senators, and community members. ~~particularly avoiding decisions/recommendations that may result in the personal, financial, or material gain of a relative, friend, and/or business associate. School staff may not receive honoraria.~~
6. NEW: Staff of the KPDSB may not receive honoraria during hours for which they are being paid by the board.
- ~~In the interests of transparency and the spending of public funds, the KPDSB will not permit immediate family members of staff to be requested as Elders into a classroom or school for which an honorarium would normally be paid.~~
- ~~An exception may be provided if the Elder is considered a casual employee with the KPDSB and is under contract to provide such services to an identified school and/or has written approval of the appropriate supervisory officer (i.e., Elder in Residence).~~

~~8.7.~~ The KPDSB will provide honorariaums to Elders in the following amounts when invited into schools of Board events:

- a) Half Day (150 minutes or less) – ~~One Two~~ Hundred ~~Dollars~~ and ~~Fifty Dollars~~ (\$~~150~~~~200~~^{.00}); or
- b) Full Day – ~~Three Four~~ Hundred Dollars (\$~~4300~~^{.00})

Guidelines

~~“FNMI” – First Nation, Métis, and Inuit Students, the terminology officially used by the Ministry of Education in its provincial framework for Aboriginal students and families.~~

~~“Elder” – term used to identify a member of a local, or regional, First Nation, Métis, and Inuit community who is deemed to possess cultural expertise and relative teachings for the benefit of students and staff.~~

~~“Senator” – term used to identify a member of Métis Nation who is deemed to possess cultural expertise and relative teachings for the benefit of students, staff, and future generations.~~

~~“Knowledge Keeper” – is a person who is trusted, respected, and valued by the communities they serve. This acknowledgement has been earned through their many experiences, clean way of living, and willingness to help others in time of need.~~

~~“Honorarium” – a gift to an Elder, Senator, or Knowledge Keeper after being invited into a KPDSB classroom, school, or learning setting by a Principal, supervisory officer, and/or Director of Education.~~

~~“IEAC” – Indigenous Education Advisory Committee; a KPDSB Committee that meets a minimum of three (3) times per year and to advise the regional partners of the KPDSB progress on First Nation, Métis, and Inuit education, and the Board on identified areas of ongoing need.~~

4.4 Waiving of Written Notice

In emergency or unusual circumstances, as determined by the Chair, the requirement of forty-eight (48) hours notice may be waived and notice will be given by telephone, electronic means, or oral communication as circumstances may require. Where such action is taken as required it shall be duly confirmed as proper procedure on the agenda of the meeting concerned. Attempts must be made to reach all Trustees and a record of all such attempts shall be kept and made available to Trustees if requested.

5. Order of Business

The business before the Board shall be dealt with in the following order:

1. Call to Order
2. Land Acknowledgement
3. Calling of a Roll and Noting the Members Present
4. Approval of Agenda
5. Declaration of Conflict of Interest
- ~~6. Business Arising from the Committee of the Whole~~
- ~~7. Confirmation of Minutes~~

6. Consent Agenda

- 6.01 Business Arising from the Committee of the Whole
- 6.02 Confirmation of Minutes
- 6.03 Presentation of Reports and Accompanying Motions
 - A. Education
 - i. Students Come First
 - B. Executive Committee Report
 - i. Student Trustee Reports
 - C. Finance/Audit
 - D. Human Resources
 - E. Operations
 - F. Committee Updates
 - i. Early Years Education Advisory Committee
 - ii. Finance
 - iii. Audit
 - iv. Indigenous Education Advisory Committee
 - v. Ontario Public School Boards Association
 - vi. Parent Involvement Committee/School Councils
 - vii. Special Education Advisory Committee

~~8.~~ 7. Delegations/Presentations (see KPDSB Policy 205)

~~9.8.~~ Presentation of Reports and Accompanying Motions

- ~~9.01~~ 9.01 Education
 - ~~A. Student's Come First~~
- ~~9.02~~ 9.02 Executive Committee Report
 - ~~A. Student Trustee Reports~~
- ~~9.03~~ 9.03 Finance/Audit
- ~~9.04~~ 9.04 Human Resources
- ~~9.05~~ 9.05 Operations
- ~~9.06~~ 9.06 Committee Updates

- ~~A. Early Years Education Advisory Committee~~
- ~~B. Finance/Audit~~
- ~~C. Indigenous Education Advisory Committee~~
- ~~D. Ontario Public School Boards Association~~
- ~~E. Parent Involvement Committee/School Councils~~
- ~~F. Special Education Advisory Committee~~

8. Discussion

9. Director of Education Update

- 10. Correspondence
- 11. New Business and Notices of Motions
- 12. Observer Comments
- 13. Next Meeting Date
- 14. Adjournment

NOTE: The term 'NIL' will be used on the agenda where no report is coming forward from a committee of the Board or a department.

5.1 Business Arising from the Committee of the Whole – In-Camera

The Executive Committee determines where Business Arising from Committee of the Whole will be placed on the agenda. Normally, this will be item number six (#6), but some exceptions may apply.

6. Access to Meetings and Minutes of Board Meetings

Access to meetings and minutes of meetings of the Board shall be in accordance with the Education Act.

6.1 Open Meetings of the Board

"The meetings of a Board and, subject to subsection (2), meetings of a committee of the Board, including a Committee of the Whole Board, shall be open to the public, and no person shall be excluded from a meeting that is open to the public except for improper conduct." Information regarding public attendance at Board meetings can be found on the KPDSB website.

R.S.O. 1990, c. E.2, s. 207 (1); 2014, c. 13, Sched. 9,s.19(1)

6.2 Closing of Certain Committee Meetings (In-Camera Sessions)

A meeting of a Committee of a Board, including a Committee of the Whole Board, may be closed to the public when the subject matter under consideration involves:

- a) The security of property of the Board;
- b) The disclosure of intimate, personal, or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board, or a pupil or his or her parent or guardian;
- c) the acquisition or disposal of a school site;
- d) decisions in respect of negotiations with employees of the Board; or

Report to Board

Subject:

Purpose: **Decision** **Information** **Discussion**

Recommendation

Link to Strategic Plan

Background Information

Current Situation

Financial Implications: Yes No

If yes, please briefly describe the financial implications

Appendices (Executive Summary, Powerpoints, Additional Documents etc.)

Capital Project Report

New Prospect Public School – Mechanical Upgrades

A summary of the design details are as follows:

- Major mechanical renovation work involving the replacement of main ventilation, heating and cooling equipment throughout the facility
 - Heating and ventilation upgrades to improve indoor environmental quality and significantly improve energy performances
 - Recommissioning of the existing geothermal ground loop infrastructure to rectify performance problems existing in the system
- Work to commence in winter/spring 2024 and proceed with work throughout occupancy providing accommodations as required
 - Depending on progress made through the summer, certain areas of the facility may be impacted in the fall which may be addressed with temporary measures for occupant comfort
- School Condition Improvement (SCI) qualifies all components included in this design to be captured under this funding stream

The project budget is as follows:

Contract Price	\$ 1,858,325
Construction Contingency	<u>\$ 185,832</u>
Sub-total	\$ 2,044,157
Soft Costs (Professional fees, Permits, fees, temp costs, etc.)	<u>\$ 333,520</u>
Sub-total	\$ 2,377,677
HST	<u>\$ 51,358</u>
Total Project Budget	\$ 2,429,035

Recommendation:

THAT the contract for the New Prospect PS – Mechanical Upgrades project be awarded to Clow Darling Ltd. for the sum of \$ 1,858,325.00 (One Million, Eight Hundred Fifty-eight Thousand, Three Hundred Twenty-five Dollars and Zero Cents) plus applicable taxes and the Administration be authorized to execute the contract.

Respectfully submitted by:
Richard Findlay, Superintendent of Business
Steve Parker, Assistant Manager of Facility
Planning & Development

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

SPECIAL BOARD MEETING #1

The minutes of the Regular Board Meeting of the Keewatin-Patricia District School Board Tuesday, November 28, 2023, held via virtual meeting.

Call to Order The meeting was called to order at 8:01 pm.

Land
Acknowledgement

A moment of silence was observed for the loss of KPDSB staff member Jennifer Schott.

Roll Call	Denise Baxter	Dave Cornish	Marilyn Duncalfe
	Roger Griffiths	Gerald Kleist	Teika Newton
	Rory McMillan	Dave Penney	Steve Poling
	Judi Green		
	Norine Van Breda		

Absent with Regret Nil

Absent without Regret Nil

Officials	C. Radbourne	N. Pearson	S. Bailey
	S. Norlock	C. Moore	
	R. Findlay	Exec Asst	

Also Present Media, Staff, and the Interested Public

Item 4 - Agenda
Motion #25-24

Moved by: D. Baxter
Seconded by: D. Cornish
THAT the agenda for the Special Board Meeting of November 28, 2023, be approved.

Carried

Item 5 Conflict of
Interest None

Item 6 Presentation of Reports

6.01 Finance

Motion #26-24

Moved by: M. Duncalfe
Seconded by: D. Penney
THAT the report on the Audited Financial Statements for the year ended August 31, 2023, be received.

Carried

Motion #27-24

Moved by: R. McMillan
Seconded by: G. Kleist
THAT the Financial Statements for the year ended August 31, 2023, be approved.

Carried

Item 7
Adjournment

Moved by: T. Newton
Seconded by: N. Van Breda
THAT the Special Board Meeting of November 28, 2023 adjourn at 8:17 pm.

Carried

Date Chair R. Griffiths

Secretary C. Radbourne

Report to Board

Subject:

Purpose: **Decision** **Information** **Discussion**

Recommendation

Link to Strategic Plan

Background Information

Current Situation

Financial Implications: **Yes** **No**

If yes, please briefly describe the financial implications

Appendices (Executive Summary, Powerpoints, Additional Documents etc.)

Report to Board

Subject:

Purpose: **Decision** **Information** **Discussion**

Recommendation

Link to Strategic Plan

Background Information

Current Situation

Financial Implications: **Yes** **No**

If yes, please briefly describe the financial implications

Appendices (Executive Summary, Powerpoints, Additional Documents etc.)

TRUSTEE UPDATE



STUDENT ACHIEVEMENT

- Data analysis w/ Senior Team including review and design modification to KPDSB Data Dashboard; EQAO disaggregating in preparation for Strategic Planning Sessions
- Initial Strategic Planning session – setting the stage, Environmental Scan preparation, Strengths, Weaknesses, Opportunities, Challenges (SWOC) analysis from Superintendents
- Facilitate and attend 'Tiny Home' project introductions, connections, and tour @ Hammarskjold High school (LDSB)
- Meet w/ Math Team to present Data Wall, Effective practices in Mathematics

SAFE AND SUPPORTIVE SCHOOLS

- Collaborate w/ Dryden Hospital Child and Youth Mental Health Worker
- Meet w/ Dr. Ed Rawana to facilitate Strengths Based and emergent need consultations w/ KPDSB Schools

LEADERSHIP

- Legislature Meetings (KPDSB/KDSB) – Ministers Rickford, Lecce, MPP Kevin Holland, and PA Patrice Barnes
- KPDSB Long Term Accommodation Plan Senior Team Workshop w/ LIFT Consultants
- Strategic Planning Session: December 2 -3

- Senior Team Professional Development Session: Supervising Principals for Instructional Leadership w/ Trillium Lakelands, Vancouver School District, Okanagan School District senior teams

TRUTH AND RECONCILIATION

- Legislative Meetings w/ Minister Rickford (Minister Indigenous and Northern Affairs) and MPP Sol Mamakwa

OTHER UPDATES

- NOEL General Meeting: November 28
- PCODE Mentor/Mentee Professional Development meeting: November 29-30

November OPSBA Report

Part A: Board of Directors' Meeting: Sunday November 26th, 2023

Highlights (from 196 pages of on time reports, and seven plus hours of meetings):

In Private Session:

Labour Relations:

Recent developments related to labour relations and collective bargaining were presented.

In Public Session:

Legislative Update:

Winter Recess from Dec. 14th/23-Feb. 20th/24

Two *By-elections*: Kitchener Centre on Nov. 30th scheduled [winner, Aislinn Clancy-Green party]; second one within 6 months (resignation McNaughton-PC)
New Lieutenant Governor (Edith Dumont) effective Nov. 14th.

Recent Legislation: Bill 140 (for improving air quality in schools); Bill 133 (Kids' Online Safety and Privacy Month); Bill 123 (Erin's Law) for child sexual abuse prevention; Bill 117 (for Skilled Trades Week); Bill 98 (Better Schools & Student Outcomes Act, 2023)

OPSBA Submissions to the Ministry included: Disposition of Surplus Property and Schools on a Shared Site Regulatory Posting; Director of Education Performance Appraisals Regulatory Posting; Accelerated Apprenticeship Pathways Regulatory Posting; Education Funding (GSN for '24-25) ...all may be accessed through the OPSBA website [opsba.org]

2024 Budget Consultations: In person public meetings throughout December 2023 and January 2024; online survey launches November 14th, closes January 31st, 2024; written submissions due January 31st, 2024. Members are encouraged to participate with the online survey and take part in the public hearings.

Government Relations, Public Affairs and Communications:

OPSBA Brand refresh nearing completion, including redesigning of the OPSBA website; and

Local Government Week was from October 16-20, 2023, was recognized provincially (and locally?), OPSBA coordinated several resources for local use in schools, with local media as well as through social media posts (various platforms/media), and the providing of connected and shared resources with AMO, AMCTO, Ministry of Municipal Affairs and Housing and Minister of Education's Office and opposition parties.

Education Finance:

Student Transportation changes are being implemented to student transportation funding for the '24-25 school year, including considerations for where special purposes vehicles may best serve students in certain situations;

GSN Consultation, OPSBA submitted its response on November 09th after consultation with Trustees (Regional Meetings & Policy Development Work Group), research & input from staff and in collaboration with COSBO (Council of Senior Business Officials); and

School Energy Coalition (SEC) run by OESC, works to challenge rate increase applications by utility companies, to mitigate the cost increase to DSBs—most recently, the Enbridge 5 yr rate case, decision expected in December—smaller cases have resulted in savings for schools of \$450000; summaries of important B and SB memos released since the last Bd of Directors' meeting were presented.

Indigenous Education/Indigenous Trustees' Council (ITC):

Updates were provided on the recent activities of this OPSBA Council, including highlights from their:

October 04th ITC Meeting;

Indigenous Student Trustees participation at the Northern Regional Conference and Meeting in Sault Ste. Marie;

Feedback that was provided to inform OPSBA's '23-24 Education Funding & GSN submission was presented and;

An update that the feedback from the Mississaugas of the Credit FN on a formal OPSBA Land Acknowledgement is pending.

Black Trustees' Caucus (BTC):

Continues to advocate for continued EDI, anti-oppression and anti-black racism training;

has been working on recognizing and sharing promising and best practices in OPSBA member boards;

has been focussing on sharing information and fostering connections with community groups and board supporters to highlight local solutions to support student achievement & well being; and

have recently made a submission to the OHRC, sharing it with Minister Lecce; and encouraged any trustees who identify as Black and would like to join the BTC, to contact staff liaison Michelle Rodney Bartalos at inquiry@opsba.org

Program Policy:

The proposed *Accelerated Apprenticeships Pathway* was thoroughly discussed, including OPSBA's written response to the Ministry. Throughout OPSBA's consultation process there was little to no support for a new proposed accelerated apprenticeship pathway program for Grade 11 & 12 students. Many DSBs, including KPDSB, forwarded written submissions to the Ministry. The consistent message being shared and heard was that the expansion of programs already in place that are meeting with success be expanded (OYAP, Co-operative Education, SHSM, Dual Credits and PLAR).

Mental Health, the Ontario Coalition for Children & Youth Mental Health met on Oct. 23rd, where a presentation by the Univ of Ottawa's Dr. Tracy Vaillancourt's 7 year research study in Ontario school boards linked to mental health, bullying and violence in schools. In addition, the Coalition received and shared a positive report regarding the recommendations within the 'Right Time, Right Care: Strengthening Ontario's mental health and addictions system of care for children and young people" document.

French as a Second Language (FSL), OPSBA led research & promotion of workable solutions to the issue of attracting and retaining FSL teachers was reviewed, highlighting the dedicated FSL website to house all the reports, resources, and materials to support school board efforts.

Provincial Working Groups and Action Tables: OPSBA is a part of a newly comprised Min of Education Online Learning Working Group to support the two online learning mandatory credits; concerns are still being expressed regarding waitlists and ways to continue to lower the percentage of students on the waitlists; OPSBA is also represented on the teacher Supply and Demand Action Table, it is expected that the Ministry of Education, the OTF and the consultants hired to assist with this initiative will generate draft recommendations to be considered by the executive of the action table at a future meeting.

Canadian School Boards' Association (CSBA):

CSBA Advocacy Week (Oct 02-06)-President Abraham & Executive Donaldson were in Ottawa representing OPSBA, advocating with MPs and Senators on a range of initiatives including the need to maintain locally elected trustees/school boards, investing in Indigenous Education; moving the National School Food Program & Policy forward with school boards, student mental health and DEI & anti-racism training for all staff and students.

CSBA Congress and National Gathering on Indigenous Education: An update was provided...July 03-05/24 in Toronto is well underway, OPSBA is hosting this year, and is grateful to the Indigenous Trustees' Council volunteer planning committee for helping and supporting the planning of the event.

OPSBA Policies:

Directors participated with presentations and discussions related to:

Policy 230, Legal Action Fund (outlines the transparent and equitable administration of the OPSBA Legal Action Fund) and

Restricted Reserves-Draft (a new Restricted Reserves policy has been drafted, and is **to be shared with and discussed at local Board meetings, providing feedback to** Lisa Reinhardt at lreinhardt@opsba.org by **Monday February 12th, 2024**)

Part B: Queen's Park Advocacy Day: Monday November 27th, 2023 (9 a.m.-7 p.m.)

In the morning, we sat in on Question Period. Three observations or comments on this aspect of the long day:

- a) Pleased to hear the background & overview of an earlier introduced Bill referred to as Chad's Law, that would make it illegal to pass on a double solid line on Ontario's roadways. Interesting to note that Ontario is the only province that this dangerous practice is not illegal. Chad's Law is named after a student constituent in the MPP's riding that was involved in a very serious, life altering accident caused by a collision with vehicle that was passing on a double solid line stretch of highway.
- b) Despite the sincere efforts of the Speaker, the decorum, or lack thereof, displayed by several MPPs left a lot to be desired from my perspective, given the very important role they exercise in our democratic parliament and process.
- c) Appreciated the majority of MPPs that were in the house, acknowledging not only OPSBA and Advocacy Day, but introducing the Director/Trustee present in the house from their riding.

In the afternoon, I met with Kevin Holland, MPP for Atikokan-Thunder Bay (PC) and later, with Guy Bourgouin, MPP for Mushkegowuk-James Bay (NDP).

I met with different fellow OPSBA Directors for each MPP meeting. Both meetings were well orchestrated before hand, ensuring a balance of time for each of us to present not only OPSBA's Priorities (Education Funding-Mental Health Supports/Special Education/Student Transportation; Indigenous Education; School Capital and Facilities and Grants for Student Needs) through identification of the issues, but also recommendations for each. After each priority overview, we were able to highlight how more specifically they are issues within our respective Boards.

Respectfully presented, questions are welcomed.

David Cornish, KPDSB-OPSBA Director
(Trustee Kenora/Sioux Narrows)