



February 14, 2023

Regular Board Meeting Package

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING # 4

Tuesday, February 14, 2023 Time: 7:00 pm CST	Virtual Meeting (Google Link for internal use only)
AGENDA	

- | | | |
|----|--|------------|
| 1. | Call to Order | Chair |
| 2. | Roll Call | Exec Asst |
| | Observers may participate by submitting questions regarding the agenda items presented at the meeting this evening to the following email address 'questions@kpdsb.ca'. Questions will be responded to under the agenda item, Observer Comments. | Chair |
| 3. | Approval of Agenda for February 14, 2023 Δ | Chair |
| 4. | Declaration of Conflict of Interest | Chair |
| 5. | Business Arising from Committee of the Whole | Chair |
| | 5.01 – Capital Project Report - Beaver Brae SS - Roof Replacement Δ | |
| | 5.02 - Policy #202 Electronic Meetings Δ | |
| | 5.03 – Policy #204 Observer Comments at Board Meetings Δ | |
| | 5.04 – Policy #205 Presentations / Delegations Δ | |
| | 5.05 – Policy #304 Supervised Alternative Learning (SAL) Δ | |
| | 5.06 – Policy #313 Anti-Sex Trafficking Δ | |
| 6. | Confirmation of Minutes | Chair |
| | 6.01 – Regular Board Meeting – January 10, 2023 Δ | |
| 7. | Presentations/Delegations | Chair |
| 8. | Presentation of Reports | Chair |
| | 8.01 Declaration of Office – Judi Green, Trustee for Dryden Area | Chair |
| | 8.02 Education | |
| | A. Students Come First – Dryden High School | S. Norlock |
| | • Technology Pathways at Dryden High School | |
| | • Natash Menard-Mousseau, Principal | |
| | • Dave Darling – Technology Teacher and Department Head | |
| | • Kaden Boss, Grade 12 | |
| | • Colby Lapointe, Grade 12 | |
| | • Andrew Gumany, Grade 12 | |
| | B. 2023-2024 School Year Calendar | S. Bailey |

8.03 Executive Committee Report

A. Student Trustees' Reports

G. Tucker / D.
McDonald
S. Bailey

B. KPDSB Leadership Update Δ

8.04 Committee Updates

A. Early Years Advisory Committee - nil

B. Audit and Finance Committee - nil

C. Indigenous Education Advisory Committee – Feb. 1

D. Baxter

D. Ontario Public School Boards' Association - nil

E. Parent Involvement Committee – Feb. 13

N. Van Breda

F. Special Education Advisory Committee – Jan. 18

C. Moore

G. Supervised Alternative Learning - Jan. 26

S. Poling

9. Correspondence

10. New Business

11. Observer Comments

12. Next Meeting Date: March 7, 2023
• Regular Board Meeting held virtually

Chair

13. Adjournment Δ

Chair

Δ indicates an attachment included in the meeting package

**Capital Project Report
Beaver Brae Secondary School – Roof Replacement**

A summary of the design details are as follows:

- Work to be carried out at Beaver Brae Secondary School to replace the existing stone ballast, cover sheet-filter, cloth, EPDM roof membrane, rigid insulation, and gypsum board from the following roof areas:
 - Roof 'A' & 'C' (Library)
 - Roof 'B' (Admin)
 - Roof 'D' (Gym addition)
- Replace with EPDM roof membrane (fully adhered) and miscellaneous components for complete roofing assembly.
- Work is anticipated to be completed by August 23rd 2023
- School Condition Improvement funding qualifies these components that are able to be replaced under this funding stream

The project budget is as follows:

Contract Price	\$ 1,070,380
Construction Contingency	\$ 107,038
Sub-total	\$ 1,177,418
Miscellaneous (Permits, fees, temporary setup costs, etc.)	\$ 64,500
Architectural & Consulting Fees including disbursements.	\$ 140,441
Sub-total	\$ 1,382,359
HST	\$ 179,706
Total Project Budget	\$ 1,562,065

Recommendation:

THAT the contract for the Beaver Brae Secondary School – Roof replacement capital project be awarded to Rugged Air (Racco Roofing). for the sum of \$1,070,380 (One million seventy thousand three hundred and eighty dollars) plus applicable taxes and the Administration be authorized to execute the contract.

Respectfully submitted by:
Richard Findlay, Superintendent of Business
Steve Parker, Assistant Manager of Facility
Planning & Development



Policy Section: **Trusteeship and the Board**

200

Policy Name: **Electronic Meetings**

202

Policy Statement

It is the policy of the Keewatin-Patricia District School Board that electronic meetings will be utilized as an enabling tool for all aspects of business operations of the system, and that:

1. Meetings of the Board or a committee of the Board, utilizing electronic means be held when and where such meetings are organized consistent with the guidelines and procedures set out within this policy;
2. Trustees, staff, and public participating in these meetings are governed and regulated according to the procedures and parameters set forth within the guidelines and procedures set out within this policy as well as the operational By-laws of the Board, and any regulations of the Ministry of Education;
3. The equipment necessary to enable meetings to take place is operated and controlled in the manner set forth within the guidelines and procedures set out within this policy;
4. Electronic meetings are encouraged to facilitate the educational operations of the Board.

Rationale

The Keewatin-Patricia District School Board has a significant geographical area to serve. Trustees may use technology to provide opportunities for fulfilling their commitment to the Board in carrying out their responsibilities. Members of the public must have access to meetings of the Board to encourage community awareness of Board activities. ~~Pupil~~ **Student Trustee** representatives have a dual commitment to not only the Board,

Cross Reference
Ontario Regulation: ~~286~~ **268**/06
Videoconference Users' Guide
Policies:
203, Student Trustee
802, School Viability and Closure

Date Adopted: 24/02/1998
Dates Reviewed: 09/11/2004; 08/02/2005;
08/11/2005; 06/06/2007;
10/11/2009; 08/11/2011, 08/10/2013
Date Revised: 14/11/2017
Review By: 2022

but also, their academic studies and electronic meetings enable and encourage participation.

Electronic meetings must be designed to enable participation in meetings and work of the Board. Their design must conform to the requirements of the Ministry of Education O. Reg. 268/06.

Guidelines

1. Attendance – Trustees

- a) A member of a District School Board who participates in a meeting through electronic means in accordance with the Board policy and O. Reg. 268/06, shall be deemed to be present at the meeting for the purpose of every Act.
- b) Trustees who elect to participate through electronic means must participate under the Procedural Guidelines as set out in Appendix A.
- c) On the request of any Board member, or pupil representative, to participate in a meeting of the Board, or a meeting of a committee of the Board, including a Committee of the Whole Board, through electronic means, the Board shall subject to guideline 1.c.i, and provide the appropriate technology ensuring that two-way communication is available between all participants of the meeting
 - i) The Board may refuse to provide a member with electronic means of participation where to do so is necessary to ensure compliance with sections 1.d or 1.e (O. Reg 268/06, S. e (3)).
- d) At every meeting of the Board or Committee of the Whole Board, the following persons shall be physically present in the meeting room of the board: (O. Reg 268/06, S. 5 (2))
 - i) The Chair of the Board or Committee of the Whole (or their designate)
 - ii) At least one additional member of the Board
 - iii) The Director of Education (or their designate)

- e) At every Board committee meeting, except a Committee of the Whole Board, the following persons shall be physically present in the meeting room of the committee: (*O. Reg 268/06, S. 5 (2)*)
- i) The Chair of the Committee (or their designate)
 - ii) The Director of Education (or their designate)
- f) From time to time, by motion of the Board, meetings of the Board, or Committee of the Whole, or Committee of the Whole In-Camera, may be scheduled as face-to-face meetings. A face-to-face meeting is defined as a meeting where members are strongly encouraged to attend in person at the designated meeting room. **Trustees and Student Trustee representatives may, at their discretion, attend in the community hosting the electronic meeting.**
- g) Conditions for access to electronic meetings are governed by:
- i) purpose of the meeting
 - ii) composition of participants in the meeting

All scheduled Board meetings and Committee of the Whole Board are accessible via electronic means for all participants at designated sites. Exceptions to this include:

- iii) Trustees may access scheduled Board and Committee of the Whole meetings electronically from places other than the designated sites when they are accessing the meeting from a location outside the jurisdiction of the Board, or within the jurisdiction of the Board under exceptional circumstances, ~~with the approval of the Chair of the meeting~~ **by informing the Chair or Designate.**
 - iv) The public may not access the Committee of the Whole In-Camera as per the Education Act.
- h) Committee of the Whole meetings ~~will~~ **may** be accessed electronically as per this policy, but Trustees may attend in person at the designated meeting room.

~~i) Board meetings which are scheduled face to face may be accessed electronically as per this policy, but Trustees are encouraged to attend in person at the designated meeting room.~~

i) Trustees are responsible for ensuring they are physically present in the meeting room of the Board as required by the Education Act S.229 (1) (2) which states:

ii) 229. (1)

“Despite section 208.1, but subject to subsection (2), a member of a board shall be physically present in the meeting room of the board for at least three regular meetings of the board in each 12-month period beginning December 1. 1997, c. 31, s. 112.”

iii) 229. (2)

“Despite section 208.1, for the period beginning when a member of a board is elected or appointed to fill a vacancy and ending on the following November 30, the member shall be physically present in the meeting room of the board for at least one regular meeting of the board for each period of four full calendar months that occurs during the period of beginning with the election or appointment and ending on the following November 30. 1997, c. 31, s. 112.”

2. Electronic Meetings – Procedure for Meetings of the Board

a) All Trustees and the pupil representative should have a hard or electronic copy of the Board package, including the agenda, prior to the meeting for reference during an electronic meeting.

b) All Trustees and the pupil representative should have a copy of the committee’s agenda prior to the committee meeting for reference during an electronic meeting.

c) The Chair of the Board shall ensure that declarations of conflict of interest are heard by all Trustees and the public in attendance and that those participating by electronic means outside the meeting room of the board have an opportunity to verbally declare any conflict.

- d) Committee of the Whole In-Camera is a meeting closed to the public. The Chair of the Committee of the Whole shall make a reasonable effort by communicating with the site monitor to ensure access to Committee of the Whole In-Camera is not available to the public.
- e) The Board shall provide electronic means for members of the public to participate in meetings open to the public at sites to be determined by the Board from time to time. Their participation shall be limited to:
 - i) Observing/listening to proceedings of the Board
 - ii) Responding to Board activities and/or providing input during the period of the Board agenda "Observer Comments"
- f) The meeting room of the Board or of a committee of the Board shall be open to permit physical attendance by members of the public. It is understood that this provision does not apply where a meeting is closed to the public in accordance with the Education Act.

3. Exceptions

- a) Where the requirements of sections 1.c and 1.d cannot be fulfilled, the meeting is declared cancelled, or an alternative face-to-face meeting may be scheduled.

Appendix A – Procedural Guidelines

1. Electronic Means

- a) Electronic means shall include teleconferencing and videoconferencing.
- b) Teleconferencing and videoconferencing will be provided by the Board on telephones, video monitors, or communication centers at designated sites.
- c) During the meeting proceedings, the audio guidelines outlined on page 14 of the Users' Guide will be followed. Where the site is being used by members of the public only, the microphone shall be turned off at all times unless requested by the Chair to be activated.
- d) Operational guidelines will be developed to ensure the meetings have trained site monitors with clearly defined responsibilities.

2. Electronic Meetings

- a) Committee of the Whole In-Camera is closed to the public. The individuals who have been designated by the Director of Education under 3.e to operate and monitor the electronic means will open and close the site electronic means according to:
 - i) The requirements of the Education Act; and
 - ii) Directions of the Chair.
- b) The Board will establish a list of sites where Trustees, the pupil representative, and/or the public can gain access to Board or committee

meetings via electronic means. These sites will be the official electronic access points of the Board and where appropriate the public will be notified of the time and place. Additional sites may be added on an as-needed basis.

- c) The individual designated under 3.e has the authority of the Chair to shut off a site thirty (30) minutes after the meeting has commenced if:
 - i) No Trustees are accessing the meeting electronically, and
 - ii) No members of the public are in attendance.
- d) In the event that a Board meeting that is being accessed electronically is encountering interference and/or disruption by electronic participants, the Chair shall warn the participants the first time, advise them a second time that any further disturbance/interference continues, and on further disturbance/interference, direct the site monitor to shut off electronic access.
- e) No Trustee or pupil representative will be denied access at any time under section 2.d.

3. Attendance

- a) Roll call for all meetings shall be taken verbally and duly recorded to ensure Trustees and the ~~pupil~~ **Student Trustee** representatives are recognized in attendance.
- b) Trustees **and Student Trustees** participating in an electronic meeting shall notify the Chair of their departure (either temporary or permanent) from the meeting before absenting themselves in order to ensure quorum is maintained.
- ~~e) Trustees and /p or the pupil representatives must request participation by electronic means at least thirty-six (36) hours in advance of the meeting, through the Director of Education.~~
- c) Electronic means will only be available to the public in designated sites other than the designated meeting room of the Board.

- d) The Director of Education will designate various individuals to be in attendance at these sites to operate and monitor electronic means.

4. Voting at Electronic Meetings

- a) In preparation of Board motions, members must indicate their willingness to let their name stand as mover and seconder. Prior to the vote, the Chair will read each motion and indicate the member who has moved the motion and the member who is seconding it.

- b) The Chair will call the vote for:

- i) Those in favor of the motion,
- ii) Those opposed to the motion.

The Chair will make the decision whether the motion was carried or defeated.

- c) The ruling of the Chair may be appealed by any member.
- d) When a ruling is appealed, the Chair will poll the members alphabetically by their last name to verify the decision. It should be noted this is not a recorded vote as per the procedural guidelines of Board meetings.
- e) If subsequent rulings are appealed during the meeting the Chair will poll the members as set out in 4.d beginning at the second name on the next appeal, the third name on the next appeal, etc. until all members have had the opportunity to vote first.



Policy Section: **Trusteeship and the Board**

200

Policy Name: **Observer Comments at Board Meetings**

204

Policy Statement

Subject to the provisions of the Board By-laws, relative to the conduct of meetings, it is the policy of the Board to facilitate a process for observers at Regular Board Meetings to present brief comments and suggestions to the Board, in accordance with the following regulations.

Rationale

The Keewatin-Patricia District School Board recognizes the need to provide members of the public, who participate in Board meetings, an opportunity to comment on items addressed at Board meetings. Establishing a policy on how comments can be made is essential to maintain effective and productive communication opportunities.

Regulations

1. The Chair will announce prior to the "Observer Comments" section of the Board Meeting agenda, that persons choosing to make Observer Comments must precede their observations by stating their name, address, and the topic on which they wish to comment.
2. The "Observer Comments" periods, for each Regular Board Meeting, shall be no longer than sixteen (16) minutes unless the Board, by resolution, determines otherwise. No individual Observer Comment shall exceed two (2) minutes in duration.
3. The subject matter of the comments should be restricted to items addressed at a Board meeting.

Cross Reference
Policy 205

Date Adopted: 24/11/1998
Dates Reviewed: 08/03/2005;04/03/2008;
13/04/2010;04/11/2017
Date Revised: 04/03/2014

Review By: 2021

4. Comments pertaining to the competency of any Board employee, either implied or direct, shall not be made.
5. Employees of the Board shall not utilize the “Observer Comments” section on the Board agenda to express their views relative to their employment or professional interests. (Employees have recourse to other procedures for making their views known).
6. Trustees will not respond to, or debate, items raised during “Observer Comments” at the time of the “Observer Comments” on the agenda.
7. **Observers will be referred to Policy 205 Presentations/Delegations should they require more than their allotted time under this policy.**



Policy Section: **Trusteeship and the Board**

200

Policy Name: **Presentations/Delegations**

205

Policy Statement

The Keewatin-Patricia District School Board is, from time to time, expected to deal with requests for presentations/delegations at its Regular Board Meetings. It is the policy of this Board to receive presentations/delegations according to the following regulations.

Rationale

The Keewatin-Patricia District School Board recognizes the need to provide members of the public the opportunity to make presentations/delegations at Regular Board Meetings. Establishing a policy which defines how presentations/delegations can be delivered is essential to maintain effective and productive communication opportunities.

Regulations

1. Notice of Attendance

- a) Presentations/delegations wishing to present to the Board, either in person or **electronically**, will give notice in writing, addressed to the Director of Education or secretary, delivered to the Principal at one of the schools, or a Board office.
- b) The spokesperson for the presentation/delegation will be sent the attached Presentations/Delegations Information Sheet for completion and return to the Director of Education prior to the meeting.
- c) The Presentations/Delegations Information Sheet ~~shall be received by the Director of Education by 4:30 pm, Thursday, eight (8) business days prior to the Board meeting which the presentation/delegation wishes to attend to enable inclusion on the agenda~~

Cross Reference
Policy 204

Date Adopted: 08/12/1998
Dates Reviewed: 12/09/2006;09/03/2010
Date Revised: 04/2005; 04/03/2014;
14/11/2017

Review By: 2021



Policy Section: **Trusteeship and the Board**

200

Policy Name: **Presentations/Delegations**

205

~~which is mailed on Wednesday prior to the Board meeting.~~ **must be submitted in written or**

Cross Reference
Policy 204

Date Adopted: 08/12/1998
Dates Reviewed: 12/09/2006; 09/03/2010
Date Revised: 04/2005; 04/03/2014;
14/11/2017

Review By: 2021

electronic format by 4:30 pm, twelve (12) business days preceding the presentation. Once the presentation material is approved by the Executive Committee, the Trustees will receive the presentation in their Board package prior to the meeting. If the presentation is not received in that timeframe, the presentation will be cancelled.

- d) If such notice is not received by the Director of Education ~~by the Thursday~~, twelve (12) business days prior to the Board meeting, the presentation/delegation may not be approved for the Board meeting.

2. Notice of Acceptance

- a) The spokesperson for the presentation/delegation will be advised by telephone relative to the date, time, and location for scheduling the presentation/delegation on the agenda.
- b) Presentations must be submitted in written or electronic format by 4:30 pm ~~on the Thursday~~, twelve (12) **business** days preceding the presentation. Once the presentation material is approved by the Executive Committee, the Trustees will receive the presentation in their Board package by mail prior to the Board meeting. If the presentation is not received in that timeframe, the presentation will be canceled.

If the presentation contravenes sections *3.f and 3.g* of this policy, the presentation/delegation will not be approved for the Board meeting.

- c) Unless otherwise advised, presentations/delegations will be heard immediately following “Confirmation of Minutes” under Order of Business on the agenda (approximately 7:15 pm).

3. Board Meeting Procedure

- a) Proper decorum is expected, and parliamentary procedure will be followed.
- b) The spokesperson will identify themselves, the group, and the subject to be discussed.
- c) Presentations/Delegations may be recorded.
- d) The spokesperson will make their present, direct remarks to the Chair of the Board, and will submit a copy(ies) of the presentation to the Board. It is expected that the written presentation made by a delegation will be given to the Chair of the Board prior to the presentation. If the spokesperson is participating by teleconference, a copy(ies) of the

written presentation shall be faxed to the Chair of the Board twenty-four (24) hours prior to the meeting.

- i. A presentation will not exceed fifteen (15) minutes in length.
- e) The Presentations/Delegations period for each Regular Board Meeting shall be no longer than thirty (30) minutes, unless the Board, by resolution, determines otherwise. If there are several presentations/delegations, the thirty (30) minutes will be shared equally to a minimum time of two (2) minutes for each presentation/delegation. The maximum time for any presentation/delegation will be fifteen (15) minutes. If the presentations/delegations time is not extended and there are presentations/delegations that have not been heard, they will be scheduled for the next Board meeting.
- f) Comments relating to the competency of any Board employee, either implied or direct, shall not be made.
- g) Employees of the Board shall not utilize the “Presentations/Delegations” section on the Board agenda to express their views relative to their employment or professional interests. (Employees have recourse to other procedures for making their views known).
- h) Trustees of the Board shall not make presentations to the Board. (Trustees have recourse to other procedures for making their views known).
- i) The Chair of the meeting reserves the right to terminate the presentation.

4. Board Action

- a) A decision of the Board will not be made at the time of the presentation/delegation but will be deferred for further consideration.
- b) Trustees and/or members of the administration will not ~~respond to or~~ debate items raised by the presentation/delegation.
- c) Trustees and/or members of the administration may comment on presentations/delegations. **Trustees may ask clarifying questions of the presenter.**
~~Trustees may ask clarifying questions of the presenter.~~
- d) The presenter(s) will be notified, in writing, by the secretary of the Board, of the response of the Board, if any, and the reason(s) therefore.



Policy Section: **Trusteeship and the Board**

200

Policy Name: **Presentations/Delegations**

205

Presentation/Delegation members are cordially invited to attend the meeting prior to and following their presentation/delegation.

Policy Statement

The Keewatin-Patricia District School Board (KPDSB) is committed to supporting students whose secondary school graduation is at risk by providing appropriate programs that allow students to earn credits outside of the traditional school setting.

The Supervised Alternative Learning (SAL) program provides an alternative for students who face significant barriers which interfere with their ability to attend school or to be in successful credit-bearing classes. The SAL program provides an opportunity for students to continue to progress towards obtaining an Ontario Secondary School Diploma while engaged in other alternatives to learning in a regular school setting such as:

- Part-time school, work, and/or volunteer activities;
- Job-related training;
- Counselling; and/or
- Any other activity that will assist the student to meet their academic and life goals.

The SAL committee meets once per year and within 20 days when an application is submitted.

Responsibilities

1. The Board of Trustees is responsible for:

- a) Ensuring the attendance of one or more Trustee(s) at all SAL committee meetings;
- b) Reviewing the SAL policy in accordance with the priorities in the Strategic Plan and the approved policy review cycle; and
- c) Understanding and communicating with members of the community about the SAL policy as required.

2. Superintendent of Schools ~~isare~~ responsible for:

- a) Offering support and advice to administrators on SAL;
- b) Approving any significant changes to a student's Supervised Alternative Learning Plan (SALP);
- c) Liaising with school staff, monitoring SAL recommendations and placements, and attending meetings as appropriate;
- d) Ensuring that the appeal process is followed; and
- e) Attending SAL Appeal Committee meetings.

3. Principals are responsible for:

- a) Ensuring that a Student Success Team meeting takes place to plan for each student might be a candidate for SAL;
- b) Ensuring SAL is in the best interests of all students;
- c) Ensuring that all paperwork is completed and shared with the parent(s)/guardian(s) and student;
- d) Submitting application for SAL to Superintendent prior to SAL committee meeting for approval;
- e) Approving any minor changes to a student's SALP; and
- f) Ensuring that the student has appropriate support to meet their goals.

Definitions

“Student Success Team”

The Student Success Team includes the school administrator, student success teacher guidance, special education, Four Directions, and Alternative education teacher.

“Student Success Team Meeting”

Using a case management approach, Student Success Team meetings bring together key school and Board staff to review the progress of students at risk of not graduating and out in place appropriate instruction, resources, programming, and opportunities that address the student’s strengths, needs, and interests, and promote academic achievement and well-being.

“Supervised Alternative Learning (SAL)”

The SAL program is for disengaged students, primarily with attendance issues to provide alternatives for the acquisition of secondary school credits outside of the regular day-school program.

“Supervised Alternative Learning Plan (SALP)”

An individualized plan that is formulated for each student once a Student Success Team meeting has determined that SAL is in the best interests of the student and includes the following information:

- The student’s own educational and other life goals;
- A description of the activities in which the student will participate under the plan;
- The name of the student’s school primary contact person;
- The ways in which the student’s primary contact person will monitor the student’s progress;
- The ways in which the student will be helped with their transition from supervised alternative learning after the plan expires or is terminated; and
- The expiry date of the plan.

Policy Statement

It is the policy of the Keewatin-Patricia District School Board (KPDSB) to support a system for fostering and maintaining positive learning environments and safe schools. It is the policy of KPDSB to establish, review, and follow the KPDSB Anti-Sex Trafficking Protocol for the prevention, intervention, and response to suspected sex trafficking occurrences. The KPDSB Protocol has clearly articulated roles, responsibilities, and accountability measures, and ensures the following core and essential elements:

- Statement of principles;
- Strategies to raise awareness and prevent sex trafficking;
- Response to procedures; and
- Training for KPDSB employees.

Rationale

The KPDSB Anti-Sex Trafficking Protocol supports the implementation of The Ministry of Education's Policy/Program Memorandum 166 Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking Protocols. This Protocol will support coordinated action by community partners to prevent, identify, and recognize sex trafficking, and develop responses to facilitate early and appropriate intervention for both victims of sex trafficking and students involved in trafficking others. Due to almost daily contact with students, teachers and other education staff are well placed to educate on prevention and promote healthy relationships, notice troubling changes in behaviour, and connect with students as caring adults. By educating staff to recognize the signs of sex trafficking, they will be better equipped to identify the cues and safely intervene if they suspect a student is being trafficked or involved in trafficking.

Definition

“Sex Trafficking” is a form of sexual exploitation and is a crime under the Criminal Code of Canada. It can include recruiting, harbouring, transporting, obtaining, and/or providing a person for the purpose of sex. It involves the use of force, physical or psychological coercion or deception. Most individuals who are trafficked for the purpose of sexual exploitation are women and girls, but all people may be targeted.

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING #3

**The minutes of the Board Meeting of the Keewatin-Patricia District School Board
Tuesday, January 10, 2023, held via virtual meeting.**

Call to Order	The meeting was called to order at 7:00 pm.		
Roll Call	Denise Baxter Roger Griffiths Rory McMillan Dakota McDonald, Student Trustee	Robert Kitowski Dave Penney Norine Van Breda Dave Cornish	Marilyn Duncalfe Gerald Kleist Steve Poling
Absent with Regret	Gracie Tucker, Indigenous Student Trustee		
Absent without Regret	Nil		
Officials	C. Radbourne S. Norlock J. Marion	R. Findlay C. Moore Exec. Assistant	S. Bailey S. Pilipishen
Also Present	Media, Staff, and the Interested Public		
Item 3 - Agenda	Moved by: D. Penney Seconded by: R. Kitowski		
Motion 58-23	THAT the agenda for the Regular Board Meeting of January 10, 2023, be approved as written.		
		Defeated _____	Carried <u> X </u>
Conflict of Interest	None		
Item 5	Moved by: M. Duncalfe Seconded by: G. Kleist		
Motion 59B-23	THAT the letter presented in Committee of the Whole In-Camera meeting be approved by the board.		
Item 6.01	Moved by: R. McMillan Seconded by: D. Baxter		

Motion 59A-23

THAT the minutes of the Regular Board Meeting of December 13, 2022 having been duly circulated, be confirmed as amended.

- a) Spelling Correction in 8.02 - should read Jennifer Pyzer Whetter.

Defeated _____ Carried X

Item 8.01 A

Moved by: N. Van Breda
Seconded by: S. Poling

Motion 60-23

THAT the Students Come First Presentation by Open Roads Public School be received.

Defeated _____ Carried X

Students Come First –
Open Roads Public
School

“Indigenous Youth Council”

Principal: Tanis Mitani-Oberg- Principal
Adi Lang- Indigenous Family Case Manager
Radene Pelesh- NSL Teacher
Lindsay Rettie- Classroom Teacher
Students: AJ Millard (gr. 7); Johanna Pareis (gr. 7); Kylie Leckner (gr. 7); Carli Rutter (gr. 7); Cara Hillier (gr. 7); Neveah Laderoute (gr. 8); Leira Lynn Morton (gr. 8)

The Indigenous Youth Council established 2022 for students to advocate for a lifelong journey of Indigenous learning throughout the school.

Item 8.01 B

Moved by: G. Kleist
Seconded by: M. Duncalfe

Motion 61-23

That the IEP Presentation by Emily Kaldeway be received.

Defeated _____ Carried X

A copy of presentation to be forwarded to all Trustees, as requested.

Item 8.02 A

Moved by: D. Penney
Seconded by: R. Kitowski

Motion 62-23

THAT the Student Trustee’s verbal report be received.

January 10, 2023

Item 8.03 F

Seconded by: D. Baxter

THAT the Special Education Advisory Committee verbal report for the December 14th meeting be received.

New Business

Observer Comments None

Next Meeting Date February 14, 2023

Item 13

Seconded by: S. Poling

THAT the Regular Board Meeting of January 10, 2023
adjourn 7:51 p.m.

Defeated _____ Carried X.

Date _____

Chair, R. Griffiths

Date _____

Christy Radbourne

KPDSB Leadership Development Updates

Principal/Vice-Principal Mentoring

At the start of the 2022 – 2023 school year, KPDSB had many new principals and vice-principals in roles across the system. We recognized the need for formalized mentoring for those new to these roles. Senior Administration has provided multiple professional learning options to support new administrators, but having a formalized mentorship program also provides a formalized opportunity for mentoring, collaborative problem-solving and learning. There are 19 administrators in the KPDSB P/VP mentorship group, including five new vice-principals and five new principals. We have nine KPDSB mentors and one external mentor.

Mentorship teams are encouraged to visit each other's schools, participate in professional development with their partner, and participate in regularly scheduled KPDSB learning sessions focused on topics they have identified as learning needs. Some of the learning sessions are focused on Safe and Supportive Schools, Policies and Procedures, Instructional Leadership and Difficult Conversations.

Vice-Principal and Principal Hiring Pool

KPDSB has recently hired six new members of the Vice-Principal Pool, making the current number of individuals in the pool 16 (14 internal and two external.)

While educators are in the Vice-Principal Pool, they take part in learning sessions to help prepare them for the role of administrator. They range in topics such as special education, operations, instructional leadership, Indigenous education, and more. Starting next month, they will be enrolled in Ontario Principal Council Learning Modules that are part of the Emerging Leader Development Program.

The Vice-Principal Pool will be readvertised in the Sioux Lookout area later this month to encourage educators from this area to consider expressing interest in future administrator roles.

KPDSB LEAD Program

KPDSB LEAD is a Leadership Development Program open to all permanent KPDSB Staff who are interested in seeking professional learning and leadership development. KPDSB LEAD assists participants to become certified for future leadership roles with KPDSB, although program participants are not obligated to seek leadership roles within the Board.

With this program, funding is available to support courses that align with the Board Strategic Plan, Board Improvement and Equity Plan, and School Improvement Plans. This year, participants can access up to a maximum of \$300 to access approved professional learning opportunities.

As well as funding, KPDSB LEAD will provide learning sessions over the course of the year that participants will attend as a group. These sessions will be specifically designed to meet the needs of future leaders at KPDSB.

Math Additional Qualifications:

In order to build leadership and competency in math instruction and leadership, KPDSB offers subsidized additional qualification courses in the areas of math. To date KPSB has supported many teachers over the past five years to increase their qualifications and mathematical knowledge by providing fully subsidized support.

This year, KPDSB is excited to announce a partnership between the Keewatin-Patricia District School Board and Lakehead University to provide Math AQs to educators across the system. These courses provide participants with the knowledge and skills to create a dynamic community of mathematicians in KPDSB classrooms. By completing either of these courses, educators will be able to broaden their understanding of mathematical concepts and so that they can determine their students' abilities and then design lessons to meet their needs. This cohort is offered exclusively to permanent teachers of Keewatin Patricia District School Board. Both courses are instructed by proficient KPDSB math educators and are provided to staff using Math AQ funds provided by the Ministry of Education. The current KPDSB instructors of these courses are Stephi Coulson, Pauline Martin and Martene Herbert, all of Kenora.

Principal Qualification Program:

This year, KPDSB has partnered with Lakehead University to host a Principal Qualification Program (Parts 1 & 2) to educators within the KPDSB. The Principal's Qualification Program (PQP) Part I introduces you to the fundamental aspects of leading and managing a school as an administrator. PQP, Part 1 consists of synchronous and asynchronous components and is delivered through face-to-face sessions, online platforms and through virtual sessions. The course-work involves both group and independent work.

The current instructors for this course are KPDSB's Shannon Bailey & Tim Flynn. There is a 50% subsidy available upon successful completion of the course for permanent KPDSB Staff.

Librarian Leadership & Learning:

New this year, Librarians have an opportunity to reflect on their role within their schools and the system by noticing where their work and role are reflected in the Board Improvement and Equity Plan. They began their learning in three domains during the first learning session: 1. 21st Century Learning and Global Citizenship, 2. Equity, Inclusion, Student Well-Being and Mental Health, and 3. Literacy Instruction and the Science of Reading. Librarians provide rich feedback on the challenges and successes within their unique contexts.

Next Steps:

- Data will continue to be collected to determine the effectiveness, accessibility, and quality of the KPDSB leadership development opportunities and supports.
- Shadow opportunities for Vice-Principal pool participants.
- Equity and bias training for all current and future leaders.
- Cultural competency training for all current and future leaders.

Respectfully submitted by:

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SUPERINTENDENT OF EDUCATION