



Policy Section: **School Administration**

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Policy Name: **Supervised Alternative Learning (SAL)**

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Policy Statement

The Keewatin-Patricia District School Board (KPDSB) is committed to supporting students whose secondary school graduation is at risk by providing appropriate programs that allow students to earn credits outside of the traditional school setting.

The Supervised Alternative Learning (SAL) program provides an alternative for students who face significant barriers which interfere with their ability to attend school or to be in successful credit-bearing classes. The SAL program provides an opportunity for students to continue to progress towards obtaining an Ontario Secondary School Diploma while engaged in other alternatives to learning in a regular school setting such as:

- Part-time school, work, and/or volunteer activities;
- Job-related training;
- Counselling; and/or
- Any other activity that will assist the student to meet their academic and life goals.

The SAL committee meets once per year and within 20 days when an application is submitted.

Responsibilities

1. The Board of Trustees is responsible for:
 - a) Ensuring the attendance of one or more Trustee(s) at all SAL committee meetings;
 - b) Reviewing the SAL policy in accordance with the priorities in the Strategic Plan and the approved policy review cycle; and
 - c) Understanding and communicating with members of the community about the SAL policy as required.



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2. Superintendent of Schools is responsible for:

- a) Offering support and advice to administrators on SAL;
- b) Approving any significant changes to a student's Supervised Alternative Learning Plan (SALP);
- c) Liaising with school staff, monitoring SAL recommendations and placements, and attending meetings as appropriate;
- d) Ensuring that the appeal process is followed; and
- e) Attending SAL Appeal Committee meetings.

3. Principals are responsible for:

- a) Ensuring that a Student Success Team meeting takes place to plan for each student might be a candidate for SAL;
- b) Ensuring SAL is in the best interests of all students;
- c) Ensuring that all paperwork is completed and shared with the parent(s)/guardian(s) and student;
- d) Submitting application for SAL to Superintendent prior to SAL committee meeting for approval;
- e) Approving any minor changes to a student's SALP; and
- f) Ensuring that the student has appropriate support to meet their goals.



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Definitions

“Student Success Team”

The Student Success Team includes the school administrator, student success teacher guidance, special education, Four Directions, and Alternative education teacher.

“Student Success Team Meeting”

Using a case management approach, Student Success Team meetings bring together key school and Board staff to review the progress of students at risk of not graduating and out in place appropriate instruction, resources, programming, and opportunities that address the student’s strengths, needs, and interests, and promote academic achievement and well-being.

“Supervised Alternative Learning (SAL)”

The SAL program is for disengaged students, primarily with attendance issues to provide alternatives for the acquisition of secondary school credits outside of the regular day-school program.

“Supervised Alternative Learning Plan (SALP)”

An individualized plan that is formulated for each student once a Student Success Team meeting has determined that SAL is in the best interests of the student and includes the following information:

- The student’s own educational and other life goals;
- A description of the activities in which the student will participate under the plan;
- The name of the student’s school primary contact person;
- The ways in which the student’s primary contact person will monitor the student’s progress;
- The ways in which the student will be helped with their transition from supervised alternative learning after the plan expires or is terminated; and
- The expiry date of the plan.