

**In Attendance:** M. Power (GLC), H. Bird (KGVIPS), S. Miller (VVPS), S. McMenemy (DHS), E. James (RLMPS), T. Wearne (ORPS), C. Elliott (LBPS)  
S. Cran - Northwestern Health Unit Representative  
C. Hron – Interim Director of Education

Agenda Item	Discussion	Follow-Up
Welcome	E. James welcomed the committee members to the Teleconference Meeting. This was not a formal meeting, but a meeting to discuss ideas for the PRO Grant funding provided by the Ministry.	
PRO Grant Discussion	E. James opened up the floor to discuss ideas for spending of the PRO Grant Funds. Ideas Presented: <ul style="list-style-type: none"> <li>• Distribute the funds to all schools-divide by the number of schools</li> <li>• Schools send in a letter of interest to apply for funds that fit the criteria</li> <li>• By area-rotate yearly that each area receives the funds</li> <li>• Hold one community event for parents to attend</li> <li>• Gym nights or swim nights-families given tickets for these free events</li> <li>• Area school councils get together and have an evening event</li> </ul>	
PRO Grant Decision	<ul style="list-style-type: none"> <li>• It was decided that the PIC Committee establish a PRO Grant Guideline to be distributed to schools/school councils</li> <li>• Schools/school councils could decide if they wanted to apply for some funds to assist in a school event for parent engagement</li> <li>• A letter would be sent to E. James/M. Helie</li> <li>• The max. amount to apply for would be capped at \$1000</li> <li>• The PIC Committee would gather the letter of interest from schools and decide at the next PIC Meeting how the funds would be distributed</li> </ul>	<p>E. James drafted out the guidelines to be sent to schools.</p> <p>Guidelines were discussed and formalized for distribution in January 2020 to schools.</p> <p>C. Hron to send to all schools and school council chairs</p>
Next Meeting	<ul style="list-style-type: none"> <li>• Next Meeting-Monday, February 3, 2020</li> </ul>	