



March 22, 2022

Special Board Meeting Package

VIRTUAL MEETING

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

SPECIAL BOARD MEETING # 1

Tuesday, March 22, 2022 Time: 7:00 pm CST	Virtual Meeting (Google Link for internal use only)
AGENDA	

1. Call to Order Chair
2. Roll Call Exec Asst
- Observers may participate by submitting questions regarding the agenda items presented at the meeting this evening to the following email address 'questions@kpdsb.ca'. Questions will be responded to under the agenda item, Observer Comments. Chair
3. Approval of Agenda for March 22, 2022 Δ Chair
4. Declaration of Conflict of Interest Chair
5. Business Arising from Committee of the Whole - NIL
6. Confirmation of Minutes Chair
 - 6.01 Regular Board Meeting March 8, 2022 Δ
7. Presentations/Delegations - NIL
8. Presentation of Reports and Accompanying Motions - NIL
 - 8.01 Education – NIL
 - 8.02 Executive Committee Report
 - A. Trustee Distribution and Determination – 2022 Elections Δ R. Findlay
 - 8.03 Finance / Audit – NIL
 - 8.04 Human Resources – NIL
 - 8.05 Operations – NIL
 - 8.06 Committee Updates – NIL
9. Correspondence – NIL
10. New Business and Notices of Motion – NIL
11. Observer Comments
12. Next Meeting Date: April 12, 2022 Chair
13. Adjournment Chair

Δ indicates an attachment included in the meeting package

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING #4

The minutes of the Regular Board Meeting of the Keewatin-Patricia District School Board Tuesday, March 8, 2022, held via virtual meeting.

Call to Order	The meeting was called to order at 7:01 pm.		
Roll Call	E. Bortlis G. Kleist D. Cornish	M. Duncalfe R. Griffiths R. O'Donohue	B. Gauthier M. Guitard C. Marcino
	M. Gallagher, ST	M. Shakakeesic, IST	
Absent with Regret	D. Head	J. Kitowski	
Absent without Regret			
Officials	SL. Pharand J. Lower Exec Assistant	R. Findlay C. Moore	S. Bailey S. Pilipishen
Also Present	Media, Staff, and the Interested Public		
Item 3 - Agenda	Moved by: Michelle Guitard Seconded by: Marilyn Duncalfe		
Motion 68-22	THAT the agenda for the Regular Board Meeting of March 8, 2022, be approved.		
	Defeated _____ Carried <u> X </u>		
Conflict of Interest	Declaration of conflict of interest regarding proceedings on agenda		
Trustee Cornish thanked the Trustees and Senior Administration for their warm wishes during his family's recent loss.			
Item 5 – COTW	Moved by: Michelle Guitard Seconded by: David Cornish		
Motion 69-22	THAT motion number 6-22, of the March 8 th , 2022, Committee of the Whole – In-Camera Meeting be approved.		
	Defeated _____ Carried <u> X </u>		

- Item 6 - Minutes Moved by: Barbara Gauthier
Seconded by: Gerald Kleist
Motion 70-22 THAT the minutes of February 8, 2022, Regular Board Meeting, having been duly circulated, be confirmed.

Defeated _____ Carried X
- Kindergarten Reg. Kindergarten Registration for 2022-23 School Year Video presented by S. Pilipishen.
- Item 8.01A – K.R. Moved by: Cecile Marcino
Seconded by: Eric Bortlis
Motion 71-22 THAT the Kindergarten Registration Presentation and Report be received.

Defeated _____ Carried X
- Item 8.02A – S. Trustees Moved by: David Cornish
Seconded by: Barbara Gauthier
Motion 72-22 THAT the Student Trustees' verbal reports be received.

Defeated _____ Carried X
- Item 8.02B – SEAC Moved by: Marilyn Duncalfe
Seconded by: Michelle Guitard
Motion 73-22 THAT the SEAC New Members Update be received.

Defeated _____ Carried X
- Item 8.02B – SEAC Moved by: David Cornish
Seconded by: Eric Bortlis
Motion 74-22 THAT Jennifer Borton, representing a parent seat, and Stefanie Trent, and her alternate, Jennifer Reimer, representing Kenora Association for Community Living, be appointed to the Special Education Advisory Committee (SEAC).

Defeated _____ Carried X
- Item 8.02C – Cap. Projects Moved by: Marilyn Duncalfe
Seconded by: Barbara Gauthier
Motion 75-22 THAT the Capital Priorities Project Update be received.

Defeated _____ Carried X

Item 8.03A – #210

Moved by: David Cornish

Seconded by: Gerald Kleist

Motion 76-22

THAT Policy #210 – Expenses of Trustees and Appointed Members be received.

Defeated _____ Carried X

Item 8.03A – #210

Moved by: David Cornish

Seconded by: Eric Bortlis

Motion 77-22

THAT Policy #210 – Expenses of Trustees and Appointed Members be approved.

Defeated _____ Carried X

Item 8.05A – #312

Moved by: Marilyn Duncalfe

Seconded by: Cecile Marcino

Motion 78-22

THAT Policy #312 – Administration of Medication to Students be received.

Defeated _____ Carried X

Item 8.05A – #312

Moved by: Marilyn Duncalfe

Seconded by: Eric Bortlis

Motion 79-22

THAT Policy #312 – Administration of Medication to Students be approved.

Defeated _____ Carried X

Item 8.05B – #325

Moved by: Michelle Guitard

Seconded by: Cecile Marcino

Motion 80-22

THAT Policy #325 – Access to Schools be received.

Defeated _____ Carried X

Item 8.05B – #325

Moved by: Eric Bortlis

Seconded by: Michelle Guitard

Motion 81-22

THAT Policy #325 – Access to Schools be approved.

Defeated _____ Carried X

Item 8.05B – #327

Moved by: Michelle Guitard

Seconded by: Barbara Gauthier

Motion 82-22

THAT Policy #327 – Prevalent Medical Conditions be received.

Defeated _____ Carried X

Item 8.05B – #327	Moved by: Gerald Kleist Seconded by: Marilyn Duncalfe THAT Policy #327 – Prevalent Medical Conditions be approved.	Defeated _____	Carried <u> X </u>
Item 8.06B – A&F	Moved by: David Cornish Seconded by: Marilyn Duncalfe THAT the Audit and Finance Committee Verbal Update be received.	Defeated _____	Carried <u> X </u>
Item 8.06C – IEAC	Moved by: Eric Bortlis Seconded by: Gerald Kleist THAT the Indigenous Education Advisory Committee Verbal Update be received.	Defeated _____	Carried <u> X </u>
Item 8.06D – OPSBA	Moved by: Gerald Kleist Seconded by: David Cornish THAT the Ontario Public School Boards' Association Verbal Update be received.	Defeated _____	Carried <u> X </u>
Item 8.06F – SEAC	Moved by: Marilyn Duncalfe Seconded by: Barbara Gauthier THAT the Special Education Advisory Committee Verbal Update be received.	Defeated _____	Carried <u> X </u>
Correspondence	NONE		
New Business and Notice of Motions	NONE		
Observer Comments	Observers may participate by submitting questions regarding the agenda items presented at the meeting this evening, to the following email address 'questions@kpdsb.ca'. Questions will be responded to under the agenda item, Observer Comments.		

Trustee Cornish acknowledged and extended his congratulations to Tracey Benoit for her esteemed recognition as the Woman of Merit by the Saakaate House.

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
MARCH 8, 2022

Next Meeting Date Tuesday, April 12, 2022.

Item 13 - Adjournment Moved by: Michelle Guitard
Seconded by: David Cornish
Motion 88-22 THAT the meeting adjourn at 7:58 pm.

Defeated _____ Carried X .

Date ACTING Chair, R. Griffiths

Date Secretary, SL. Pharand



Special Board Meeting March 22, 2022

Trustee Determination and Distribution for 2022 Election

Before each election, the Board of Trustees determines the number of Trustee positions on their Board and distributes these positions across the Board's area of jurisdiction. This process is known as Trustee Determination and Distribution (D&D).

By March 31 of an election year, School Boards are required to complete a Determination and Distribution Report showing their D&D calculations, and, by April 3 in the election year, to submit it to:

- the Minister of Education;
- the election clerks for all municipalities within the KPDSB's jurisdiction; and
- the secretary of every other board that is wholly or partially within KPDSB's area of jurisdiction.

The Trustee determination and distribution process plays an important role in ensuring that representation on School Boards is democratic and fair. It also allows Trustee candidates to identify and select an electoral ward in which to run. Therefore, it is very important for School Boards to make accurate determination and distribution calculations.

The Trustee Determination and Distribution calculations will be very similar to the 2018 election. The electoral count in the district totals 25,973 for 2022, a reduction of 900 potential voters (or 3.4%). KPDSB is still looking at having 10 elected trustees in 2022.

One of the decisions to be made is to determine how KPDSB will distribute the Trustee representation. There are 2 choices:

1. Representation by population. This would result in the following distribution for 2022:

- | | |
|-------------------------|---|
| a. Kenora area | 4 |
| b. Dryden area | 3 |
| c. Red lake area | 1 |
| d. Sioux Lookout area | 1 |
| e. Ignace / P Lake area | 1 |

2. Alternate distribution to low population areas in 2022 (similar to the 2018 election). For this choice, KPDSB, through a Board Resolution, would have to designate one (1) or more municipalities within KPDSB's jurisdiction as "low population" areas.

a. Kenora area	3
b. Dryden	1
c. Machin	1
d. Red Lake	1
e. Sioux Lookout	1
f. Ignace	1
g. Ear Falls	1
h. Pickle Lake	1

For 2022, KPDSB has designated the following municipalities as low population municipalities:

- Township of Ignace
- Township of Ear Falls
- Township of Pickle Lake

This would result in each of the Kenora and Dryden areas losing one (1) Trustee position in the distribution.

KEY DATES

- March 31, 2022 – Boards must pass resolutions determining Trustee distribution for the 2022 election.
- May 1, 2022 – Beginning of nominations and campaign period.
- August 19, 2022 – Last day for filing nomination and withdrawal of candidacy.
- October 24, 2022 - Voting Day.
- November 15, 2022 – Trustees' term of office begins.

Keewatin-Patricia District School Board Trustee Determination Template (2022 Election)		
Data	Source	Figure
Population of Electoral Group	MPAC	25,973
Board Area	Table 1, O.Reg 412/00	7,245
Board Density	Population/Area	3.58
Dispersal Factor	Table 5, O.Reg 412/00	47.1
Number of Population-Based Trustees	Table 2, O.Reg 412/00	5
Number of Density-Based Trustees	Refer to Table 3, O.Reg. 412/00 Using Board Density Figure	1
Number of Density-Based (area adjusted) Trustees	Refer to Table 4, O.Reg. 412/00 Using Board Area Figure	0
Number of Additional Trustees Based on Dispersal	Refer to Rules Set Out in O.Reg 412/00, s.3 Using Dispersal Factor	3
Number of Elected Trustees	Set at 2006 Level Plus 1 Added in 2010 by Minister	10

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

Trustee Determination and Distribution

March 22, 2022

Keewatin-Patricia District School Board

Trustee Distribution – Template A

Representation by Population – No Adjustments

Population of Electoral Group **25,973**
Number of Elected Trustees **10**

Name of Municipality/Ward	Mun #	Electoral Group Population	Electoral Quotient	Trustees	
Kenora City	6016	9,323	3.59	4.12	4
Kenora Education Locality	6007	1,126	0.43		
Sioux Narrows/Nestor Falls	6008	250	0.10		
Dryden City	6026	4,831	1.86	3.14	3
Dryden Education Locality	6096	2,147	0.83		
Van Horne Wainwright Ed	6060	407	0.16		
Machin Municipality	6021	665	0.26		
Machin TSA Ed Locality	6093	99	0.04		
Red Lake Municipality	6041	2,348	0.90	1.18	1
Red Lake Education Locality	6095	43	0.02		
Ear Falls Township	6042	633	0.24		
Red Lake Education Locality	6095	32	0.01		
Sioux Lookout Municipality	6034	2,767	1.07	1.07	1
Ignace Township	6001	877	0.34	.50	1
Dryden Ed Loc Ilsley (Ward 2)	6096	3	0.00		
Sturgeon Lake Ed Locality	6097	10	0.00		
Upsala	5897	123	0.05		
Pickle Lake Township	6049	249	0.10		
Savant Lake	5895	40	0.02		
Total		25,973	10.00	10.00	10

Keewatin-Patricia District School Board**Trustee Distribution – Template B**

Alternate Distribution to Low Population Areas

Population of Electoral Group	25,973
Number of Elected Trustees	10

Chart 1 – Low Population Areas (Add 2 Trustees)

Low Population Areas	Electoral Group Population	Electoral Quotient	Alternative Quotient	Trustees	
Ignace	877	0.34	1.23		
Dryden Ed Loc Ilsley (Ward 2)	3	-	0.00		
Sturgeon Lake Ed Locality	10	-	0.01	1.25	1
Ear Falls	633	0.24	0.89		
Red Lake Ed Loc. (Ward 2)	32	0.01	0.05	0.93	1
Pickle Lake	249	0.10	0.35		
Upsala	123	0.05	0.17		
Savant Lake	40	0.02	0.06	0.58	1
Subtotal	1,967	0.76	2.76	2.76	3

Chart 2 – Remaining Areas (Deduct 2 Trustees)

Name of Areas	Electoral Group Population	Electoral Quotient	Alternative Quotient	Trustees	
Kenora	9,323	3.59	2.81		
Kenora Education Locality	1,126	0.43	0.34		
Sioux Narrows/Nestor Falls	250	0.10	0.08	3.23	3
Machin	665	0.26	0.20		
Machin TSA Ed Locality	99	0.04	0.03		
Van Horne Wainwright Ed	407	0.16	0.12		
Dryden Education Locality	2,147	0.83	0.65	1.00	1
Dryden	4,831	1.86	1.46	1.46	1
Red Lake	2,348	0.90	0.71		
Red Lake Ed. Loc. Ward 2	43	0.02	0.01	0.72	1
Sioux Lookout	2,767	1.07	0.83	0.83	1
Subtotal	24,006	9.24	7.24	7.24	7

TOTAL	25,973	10.00	10.00	10.00	10
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Respectfully submitted by:
Richard Findlay, Superintendent of Business