



Policy Section: **Facilities and Equipment**

Policy Name: **Naming of Educational Facilities**

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Policy Statement

It is the policy of the Keewatin-Patricia District School Board (KPDSB) that KPDSB-owned facilities be named and that the naming of the facilities shall be the sole responsibility of the KPDSB.

Rationale

The naming of special areas within schools, Board office building(s), and other KPDSB-owned facilities provide an opportunity to recognize contributions to education of individuals associated with this jurisdiction, contributions of individuals to Canadian and/or international society, and/or geographical features the Keewatin-Patricia District School Board's jurisdiction.

Guidelines

1. Anyone may submit a name relative to a KPDSB facility or special area within a facility to the Keewatin-Patricia District School Board, care of the Director of Education, or Designate.
2. The submission of a name should be accompanied by a written presentation outlining the merits of the recommendation.
3. When names are to be selected for a facility or other facilities, the Board Chair shall, with the approval of the KPDSB, establish a committee. The Committee should be composed of:
 - Director of Education, or Designate;
 - One (1) representative from the staff of the facility, where appropriate;
 - One (1) representative from the student body of the facility, where appropriate;
 - Two (2) Trustees;
 - Two (2) members of the community; and
 - One (1) representative from the School Council of the facility, where appropriate.

Cross Reference

Date Adopted: 13/04/1999;
Dates Reviewed: 06/2004; 08/04/2008;
12/01/2010; 08/11/2016; 18/05/2022
Dates Revised: 11/02/2014

4. The name of the facility may be chosen from one (1) of the following areas:
 - The street on which the facility is located;
 - The area which the facility serves;
 - A historical name that once applied to the area;
 - The name of a person recognized as one who made a significant contribution to the community and/or to Canadian or international society;
 - Special geographical features in the KPDSB jurisdiction; or
 - An individual associated with the system whose contributions have been unique to the school(s) and/or system.
5. The Director of Education, or Designate, shall from time to time, by appropriate means, inform the staff and general public that they may submit names for consideration.
6. The final decision in each case, with respect to the naming of a facility, shall rest with the KPDSB.
7. Once the KPDSB has made a determination relative to the naming of the facility, the Director of Education, or Designate, shall facilitate a proper occasion for the designation of the name.