



Policy Section: **Facilities and Equipment**
Policy Name: **Joint School Capital Projects**

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Policy Statement

It is the policy of the Keewatin-Patricia District School Board (KPDSB) to participate in the development of Joint School Capital Projects with partners such as School Councils, municipalities, other educational institutions, associations, and businesses. Some examples of Joint School Capital Projects include outdoor sports facilities, playground equipment, outdoor classrooms, community kitchens, and classroom equipping.

KPDSB participation will occur through:

- The promotion of the community use-partnerships aspects of these projects;
- Limited financial contributions to projects; and
- Providing technical assistance to groups through the facilities staff of the KPDSB.

Safety of users of school buildings, grounds, and equipment is paramount. All new facilities and equipment will be installed to current building codes, Canadian Standards Association (CSA), and other applicable technical standards.

Rationale

1. Contributions from partners will permit the KPDSB to provide facilities and equipment it could not otherwise afford on its own.
2. Involving partners in the development of Joint School Capital Projects helps build support for KPDSB schools, while providing an opportunity for partners to demonstrate their commitment to public education.
3. Students' physical and mental health will be improved through the use of facilities and equipment provided by these projects.
4. The community will benefit from the availability of higher quality community-use facilities.

Guidelines

1. To ensure safety and regulatory standards are met:
 - All projects must have development plans approved by the KPDSB; and
 - All equipment must be approved by the KPDSB prior to purchase.
2. All equipment will be inspected and maintained by KPDSB facility personnel.
3. The KPDSB's financial contribution to projects will be determined by the Director of Education, taking into account the following:
 - Funds available in the operating and/or capital budget(s);
 - The projected amount of partner contributions; and
 - The capacity of the local community to raise funds for the project.
4. Equipment, once purchased, becomes the property of the Keewatin-Patricia District School Board.
5. Joint School Capital Project proposals may be submitted to the Director of Education, or Designate, by schools or partner organizations at any time during the school year to allow for future school year project planning. Proposals must include:
 - A full description of the proposed project;
 - A cost estimate for each element of the project;
 - The proposed timeline for the project;
 - The proposed source(s) of funding including partner contributions and the expected contributions from school and KPDSB funds; and
 - Letters of endorsement from the School Council Chair and the school Principal.

The Director of Education, or Designate, will conduct a cost-benefit analysis of all project proposals in consultation with the school community and KPDSB staff. The timing of the cost-benefit analyses will be dependent on the availability of staff resources.

6. Final authority for approving Joint School Capital Projects and the timelines for their completion shall rest with the Director of Education.