



Policy Section: **Facilities and Equipment**

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Policy Name: Facilities

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Policy Statement

It is the policy of the Keewatin-Patricia District School Board to build and operate safe and accessible facilities that utilize innovative, cost effective, energy efficient and environmentally sound maintenance, operating and construction practices to maximize learning opportunities for students.

Rationale

1. A school is an educational institution. It is imperative that schools and other facilities operated by the Board provide a superior learning and working environment for students and employees. By improving the operating condition in schools and maintaining our schools in a high quality state, students will be placed in an environment where success and opportunities will be greatly enhanced.
2. The Board has a legal and social responsibility to ensure the highest degree of accessibility possible to its facilities and to constantly strive to improve accessibility.
3. The operation of a facility for teaching and learning must project and deliver the message that the Board is environmentally conscious, energy conscious and an energy efficient organization which is financially responsible and accountable.
4. The safety of our students and staff is paramount. All caretaking and maintenance practices will be designed and implemented with safety as a fundamental consideration.

Guidelines

1. School mechanical, electrical and heating systems must be operated and maintained in a manner which ensures maximum efficiency from a financial perspective. These practices are intended to ensure that systems operate at a level which minimizes energy consumption and maximizes system efficiency.
2. When undertaking major capital projects, the Board will evaluate system options on the following criteria:
 - i) Design will ensure that learning and working conditions are given the highest priority
 - ii) Energy efficiency design innovation will be encouraged.
 - iii) Design will endeavour to minimize environmental impact.
 - iv) Design will meet or exceed current accessibility standards.

Cross Reference:
303, School Improvement Planning

Date Approved: April 13, 1999
Date Reviewed: Jun 2004; Mar 4/08; Jan 10/12
Date Revised: June 9, 2015

Review by: 2019



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3. A site based custodial/maintenance delivery model will be utilized to ensure facilities are maintained and cleaned to a high standard and to minimize the requirement for major facilities renovation.
4. The Board will maintain an accessibility plan and strive toward making all Board facilities accessible, subject to the availability of funds for this purpose.
5. All caretaking and maintenance practices will be designed to ensure that there will be minimal environmental impact.
6. Playground equipment will be inspected and maintained to a high level by school maintenance personnel. School playgrounds will be kept clean of litter.

7. Specific Provisions

7.1 Planning

- a) Annually, the Director of Education or designate will undertake a Quality Management Inspection to evaluate caretaking services and overall school maintenance conditions for each school.
- b) Principals will meet annually with the Facilities Department Area Supervisor and/or Manager to provide input into the establishment of priorities for renovations and improvements to the school building(s) and site. Principals will also consult with School Council and locally elected Trustees in establishing the priorities for renovation and improvement.

7.2 Monitoring

- a) It is the responsibility of all senior staff to monitor and evaluate compliance with this policy throughout their daily interactions with schools.