

<p>In Attendance: D. Armstrong-Ross (DHS); S. Smith (KPS); S. Aubin (VVPS) L. Burry (ORPS); T. Berube (IGPS); H.Bird (KGPS), Regrets: E. James (RLMPS); M. Forsythe (RLDHS) NWHU: S. Cran Trustee: M. Guitard KPDSB J. Lower, SL Pharand, D. Pacheco Guest: R. Findlay, N. Pearson, S. Norlock Secretary: S. Fecho</p>		
Agenda Item	Discussion	Follow-Up
Chair of PIC Welcome Introductions Roll Call	D. Armstrong chaired and the meeting was called to order at 6:32 p.m.	
Approval of Agenda Date: April 19, 2021	Moved by: S. Smith Seconded by: S. Aubin CARRIED	
Approval of Minutes Date: Jan 18, 2021	Moved by: S. Aubin Seconded by: S. Smith CARRIED	
Business Arising from Minutes	None	
Graduation 2021	<p>J. Lower - Grad is being planned by the schools and we welcome feedback from this committee. Grad will resemble 2020 Grad to maintain Covid protocols. We are working with the NWHU in planning this process. Superintendent C. Moore is meeting with the NWHU.</p> <p>D. Armstrong – It is important to have flexibility for the grads.</p> <p>S. Cran – NWHU provided recommendations when planning grad with Covid colour coding guidelines. MOE also has a document that has been shared as well. For sure we hope to have flexibility for Grad.</p>	
School Cash Online & Fundraising Policy 608	<p>R. Findlay & N. Pearson – see attached</p> <p>Questions asked included: Are we still allowed to set up a table at Safeway? – yes as long as there is proper supervision</p> <p>Posting tickets on social media as a means to sell them? - funds should not to go directly to accounts of sellers, we have to watch the flow of funds and keep it transparent</p> <p>Charitable receipts for Anonymous donors – that is fine on the receipts just that name just not released publicly.</p>	

	<p>Schools setting budgets can be difficult so early in the year what is the line of communication? - will be working with Principals, Superintendents and Senior Team to work through this -</p> <p>Large projects that take a long time to fundraise and can take several years? – the goal is to have funds spent by two years, this is a process we will look at and see if anything can come from Capital funds to assist.</p>	
COVID-19 Update	<p>S. Cran – see attached</p> <p>- To view the weekly COVID-19 summary reports I spoke about, released on Tuesdays: here is the link https://www.nwhu.on.ca/covid19/Pages/regional-COVID-19-results.aspx</p>	
NWHU Update	<p>S. Cran – see attached</p> <p>Question regarding immunizations that were not completed last year due to Covid?</p> <ul style="list-style-type: none"> - Parents/guardians can sign up for Immunization Connect Ontario to access their child's immunization record online: Northwestern Health Unit Immunization Connect Home (ehealthontario.ca) - Contact local health unit office or your health care provider to make appointment for regular immunizations (note capacity may be limited at this time) - NWHU is hoping to catch students up with regular school immunizations during the 21/22 school year 	
Math Update	<p>D. Pacheco – attached</p> <p>Topic: Math Curriculum Parent Information Session Time: May 12, 2021 06:00 PM Central Time Join Zoom Meeting https://zoom.us/j/92640511572?pwd=Vkl5OUVvVksybmRwT2pHUFE5S2VGdz09 Meeting ID: 926 4051 1572 Passcode: 6wfU0f</p>	
Grade 8 Reach Ahead Program	<p>S. Norlock shared that a 135 students signed up for the Reach Ahead Program. There will be 7 instructors and this program will be held through Zoom and the students have the opportunity to meet in small and large zoom rooms. They will participate and meet other students across our board. We are piloting a new way to deliver courses.</p> <p>Question: Will this be offered again in the summer?</p> <ul style="list-style-type: none"> - We have a lot of interest and will look at the possibilities – schools are also doing their own reach ahead. - see attached also 	
Karl Subban Session Update	<p>– social media begins tomorrow for this event. https://www.facebook.com/KPDSB/photos/a.844467465623908/5296656747071602/</p> <p>J. Lower asked about prizes for the event. Perhaps a Yeti Cooler or 2 or 3 food prizes by area?</p> <p>S. Aubin – prefers local business prizes to support them during this time. 5 books for door prizes from Karl Subban are also coming.</p> <p>D. Armstrong – will do the land acknowledgement for the event</p> <p>S. Pharand – will share the draft version of the land acknowledgement from IEAC</p> <p>J. Lower asked if the PIC could prepare a few questions for the event for the Q & A timeslot.</p>	

<p>School Sharing Reports</p>	<p>VVPS</p> <ul style="list-style-type: none"> - Not sure what the next few months are going to look like - Making purchases for spring outdoor learning - Looking at doing another school wide hot lunch when get back to school - We were planning festival du voyageur activities - Tabled all fund raising for rest of year - We normally would provide Transportation for field trips - Still trying to find soccer nets. - Ukuleles - Snowshoes purchased were a huge success <p>IGPS</p> <ul style="list-style-type: none"> - There really is not an update. we have struggled getting enough parents together to meet as a council this year. This pandemic has really impacted ability to recruit parents for various reasons. <p>KPS</p> <ul style="list-style-type: none"> - Still trying to fundraise for Kindergarten sized snowshoes, we need 10 more pair - Forest school purchases - Partnership with Lake of the Woods Stewardship Association for seedlings and trees - 50/50 draw for end of year events for classrooms or virtual events - Hard to fundraise this year - <p>ORPS</p> <ul style="list-style-type: none"> - Fundraising on hold for this year - Were working on a Spring Feast that was to happen this week to coincide with Earth Day – now plans have changed with new restrictions <p>KGPS</p> <ul style="list-style-type: none"> - Festival de Voyageur activities - Swimming as so close to rec centre now unable to do so - No fundraising, nothing being spent right now - We will spend the funds in the fall - Thank you to the board for getting the Special Needs kids to come to school instead of virtual, this is so beneficial for them. <p>DHS</p> <ul style="list-style-type: none"> - Grad parent meeting - Karl Subban event – save the date was sent out - Everything is on hold this year 	
<p>Trustee Update</p>	<p>M. Guitard</p> <ul style="list-style-type: none"> - Equity is in the forefront - We have two wonderful Student trustees that are very active and bring their voice to the board - NWHU – thank you for the amazing partnership with us - Staff have done a great job managing the tough year 	
<p>Superintendent of Education Update</p>	<p>J. Lower</p> <ul style="list-style-type: none"> - Student Trustee E. Gardner is planning an Event- Missing & Murdered Indigenous Women on May 5, 2021. - Patrick Hunter will be doing virtual art with students for this event - We are now into Quad 4 – phones for hot spots are getting sent out now that we are virtual again - Summer learning programs are being planned 	

New Business	None	
Next Meeting Date(s) / Suggested Agenda Items	Meeting Dates for 2021-2022 Jane will connect with E. James and try to set up dates for next year similar to this year. The group noted that they like Teams Meetings as the platform. Shirley will send out dates once they have been chosen.	
Adjournment	Meeting adjourned at 8:27 p.m.	

School Fundraising

INTERNAL AUDIT OF KPDSB SCHOOL FUNDRAISING

Introduction

KPDSB is committed to enriching the experience of its students through fundraising activities. The Board oversees financial transactions of fundraising at twenty schools and the schools must adhere to the Ministry of Education's (MOE) Fundraising Guidelines. This ensures that fundraising activities reflect the values and expectations of the Board's community including parents, students, and staff.

Audit Objective and Approach

KP had an internal audit of School Generated Funds (SGF) completed at four schools in October 2020 to assess the Board's policy and procedure adherence to the Guidelines. The audit assessed how school staff are implementing Board procedure requirements related to school fundraising.

The internal audit assessed controls in place surrounding four key risk areas:

- Selection and development of appropriate fundraising strategies (general fundraising, student safety, record keeping, use of funds, monitoring and reporting).
- Implementation and communication of fundraising policies and procedures.
- Process alignment with the MOE's Guidelines; and
- The effectiveness of fundraising procedures.

1 – Training for School Fundraising

Observations	Per discussions with the principals and administrative assistants at the four schools tested, all stated that they have not received training for school fundraising. Schools are informed if they have made an error after the fact.
Impact	Lack of training for principals and administrative assistants could result in non-compliance with Board Policy and Procedure #608 - <i>School Fundraising</i> and the Ministry of Education's <i>Fundraising Guidelines</i> .
Mgmt Action Plan	The Board will establish a formal procedure for annual school fundraising training for all school Administrators and Administrative Assistants. This training will include review of <i>Policy 608</i> and <i>Procedure 608 - School Fundraising</i> , the Ministry of Education's <i>Fundraising Guidelines</i> , and any reporting requirements that the schools submit to KP's Finance Dept.

INTERNAL AUDIT OF KPDSB SCHOOL FUNDRAISING



2 – Annual Fundraising Plans

Observations	All four schools selected for testing have not been submitting annual fundraising plans to the Board. Per the Board's current Policy and Procedure #608 - <i>School Fundraising</i> , the schools are not required to submit annual fundraising plans.
Impact	Non-compliance with Ministry of Education Fundraising Guidelines. Funds may not be used in a manner consistent with the Board's vision.
Mgmt Action Plan	Policy #608 and Procedure #608 - <i>School Fundraising</i> will be revised to include the Ministry of Education's <i>Fundraising Guidelines</i> and best practices including: <ul style="list-style-type: none">• A listing that outlines the required information for the annual fundraising plan; and• A specific date that the plan must be submitted to the appropriate Superintendent of Education to allow them enough time to review and approve the plan.

3 – Fundraising Roles and Responsibilities

Observations	Procedure #608 - <i>School Fundraising</i> does not clearly state specifics for staff roles and responsibilities. The audit determined that administrative assistants are aware of their roles, however they are not clearly stated in the procedure.
Impact	Not having roles and responsibilities clearly defined may result in inconsistent management of fundraising proceeds among schools.
Mgmt Action Plan	Policy #608 and Procedure #608 - <i>School Fundraising</i> will be revised to include roles and responsibilities for administrative assistants as suggested by the internal audit team. This will focus on cash collections, deposits, reconciliations, and development and approval of annual plans.

INTERNAL AUDIT OF KPDSB SCHOOL FUNDRAISING



4 – Controls over Cash Collection

Observations	All schools have a different method of collecting cash from fundraising activities. This is due to inconsistent controls, training, and accountability regarding fundraising activities. At the secondary school level, cash changes hand several times between students, teachers, administrative assistants, and principals.
Impact	The risk of cash potentially going missing and lack of accountability. Lack of a structured process that could result in confusion amongst teachers and students.
Mgmt Action Plan	The Board will create a formal process for collecting cash from fundraising activities to ensure consistent controls are established and there is accountability over cash collected.

Considerations for Improvement

During communication with administrative assistants and principals, it was documented that the risks of door-to-door canvassing are verbally communicated to students or parents. It is recommended that these risks be communicated through a Board memo or notice that is sent home to parents stating the risks of door-to-door canvassing.

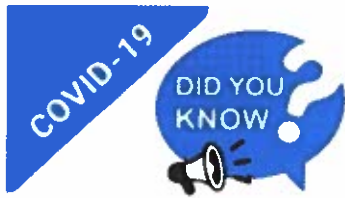
Key Controls

1. Staff and community members have access to Board policies and procedures on the Board website. These policies and procedures are organized in a main index and separated by common topics.
2. Schools submit annual fundraising financial statements to the Board, which are audited by the external auditors. This adds an increased risk management tactic to help mitigate the risk of misappropriation of funds.
3. Principals and administrative assistants of the schools tested stated that they are aware of the risks of door-to-door canvassing and have recommended alternative approaches for fundraising to students and parents in school newsletters.

INTERNAL AUDIT OF KPDSB SCHOOL FUNDRAISING

4. Record keeping at the schools is comprehensive and complete. Staff are aware of all record-keeping requirements established by the Board in Procedure #608 – *School Fundraising*.
5. Successful testing was done to ensure that personal information acquired through fundraising activities is secured.
6. During cash collection testing, it was determined that at all four schools tested, cash is counted by two different people to ensure the cash amount matches what is stated on the envelope of the order form.

COVID & NWHU UPDATE



COVID-19 Weekly Update

April 13, 2021

COVID-19 Cases Update

As of this morning, we have 56 active cases in the region. This information and more detailed epidemiological reporting can be found on our [COVID-19 results webpage](#).

There is an increased risk currently being seen in the Sioux Lookout and Emo areas. Stay up to date by checking our website for the latest information and to read our [media releases](#).

COVID-19 Vaccine Update

To date, NWHU and our partners have provided nearly 16,000 doses of the Moderna vaccine in our region. This is in addition to the vaccinations done as part of Operation Remote Immunity. For more detailed information about doses given, visit our [COVID-19 results site](#), which is updated every weekday.

Vaccine clinics continue to be held in communities across the region. [Visit our COVID-19 vaccine booking page](#) for more information on eligible populations and how to book. All clinics are by appointment only and we will not vaccinate walk-ins. We ask that you only book an appointment in your home community and be assured that more clinics will be added to communities as appointments fill up. Vaccine supply is still limited and our clinics are scheduled according to supply.

Due to varying factors, we sometimes have up to 10 extra doses of vaccine to use up at the end of our clinics. These doses cannot be resealed and kept for the next clinic, so we phone people to come in on short notice to receive their first dose. If you would like to get on our "stand-by list", please visit our [COVID-19 vaccine stand-by page](#) to make sure you're eligible and then complete the survey link on that page.

Prevention is Possible!

With Variants of Concern (VOC) circulating in our region, practising personal prevention measures is of great importance. By following prevention measures, you reduce the chance of getting and spreading COVID-19. Stay 2 metres from anyone you do not live with, wear a mask when in enclosed public spaces and when distancing is a challenge, and stay home when you are sick. If you have even one symptom of COVID-19, self-isolate and get tested.

It is important that even after you have been vaccinated, you continue to practise personal prevention measures.



COVID-19 Vaccination update

Certain populations can now book an appointment for the COVID-19 vaccine. Visit our website at <https://www.nwhu.on.ca/covid19/Pages/booking-COVID19-vaccine-appointment.aspx#2> to find out:

- Who is currently eligible
- How to book your shot
- Scheduled NWHU-led vaccine clinic dates and locations
- Booking a COVID-19 Vaccine Appointment - Frequently Asked Questions

If there are no available appointments in your community, please try again soon and do not book in other communities. We are adding more clinics as supply allows.

After Getting Vaccinated

It is important to remember that even once someone is immunized, they must continue to practice all COVID-19 prevention measures, including wearing masks, physical distancing, washing hands, and following current indoor and outdoor gathering limits. The number of shots given will be closely monitored throughout the immunization process to assess when it is safe for prevention measures to be loosened in the region.

Vaccines for education workers

Education workers will become eligible for vaccination in phase 2 of the roll out which is now in its early stages. Staff that provide direct support to students with special education needs have been prioritized and those who qualify will receive instruction directly from their school board. When all education workers are eligible to book appointments, NWHU will work with school boards to communicate to staff.

School Nutrition Programs update

NWHU recently purchased and delivered healthy grain products (oatmeal bars and granola bars) to all schools in the Kenora and Rainy River Districts. The products are individually wrapped, nut-free and meet school nutrition guidelines. Reports from school so far indicate that students enjoy them! Fortunately the products have long shelf lives and can be frozen and thawed when schools are open for in-person learning again. We will be working with schools and emergency food partners in each community to come up with local solutions to continue to provide food for virtual learners who need support.

MATH UPDATE



KPDSB *Elementary Mathematics*

An Overview of 2020-2021



The NEW Strands:

- Algebra (Coding, Mathematical Modelling)
- Data
- Spatial Sense
- Social Emotional
- Number
- Financial Literacy

NEW Vocabulary:

- Spiralling
- Mathematical Modelling
- Coding

20/21 Math Team Planning:

- Newsletter/ Infographic
- 1:1 planning/ Meeting with teachers at their request and at a time that they have chosen
- Access to all ministry webinars which are recorded
- 2 PD sessions on PD Days directly focused on a walk through of the new Curriculum and how to navigate it
- Administrator PD sessions x 4
- Staff Meeting sessions when requested by Administrators
- Lunch and Learns Re: New Curriculum - offered Sept-Dec weekly
- Launch of the Math Resource Bank
- 7-10 PLC work (Ignace, Dryden, Sioux Lookout)
- Destreaming Preparation (learner profiles/reach ahead/GLS/PD sessions)

Changes in Reporting (ONE MARK)

- Reporting Sessions Provided during Pd Day
- Learning about Spiralling
- Using the 7 processes



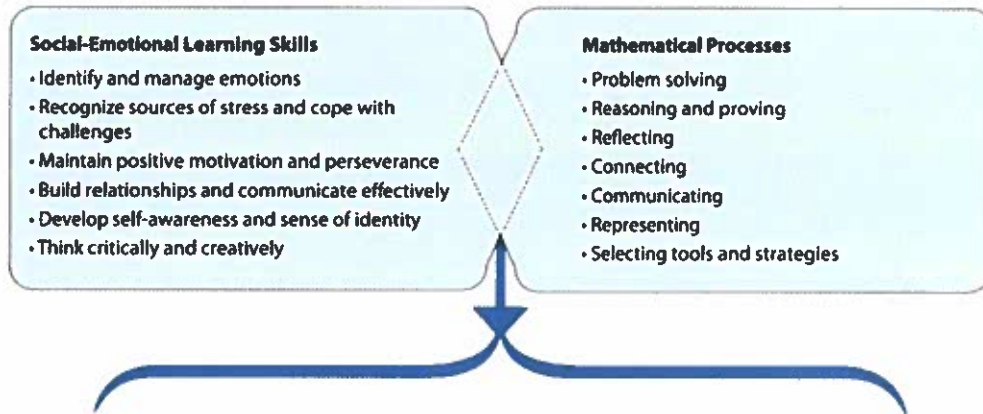
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Student Achievement



Martene Herbert
Math Lead



KPDSB *Elementary Mathematics*



Strand B. Number	Strand C. Algebra	Strand D. Data	Strand E. Spatial Sense	Strand F. Financial Literacy
<p>B1. Number Sense</p> <ul style="list-style-type: none"> • whole numbers • rational and irrational numbers • fractions, decimals, and percents <p>B2. Operations</p> <ul style="list-style-type: none"> • properties and relationships • math facts • mental math • addition and subtraction • multiplication and division 	<p>C1. Patterns and Relations</p> <ul style="list-style-type: none"> • patterns <p>C2. Equations and Inequalities</p> <ul style="list-style-type: none"> • variables and expressions • equalities and inequalities <p>C3. Coding</p> <ul style="list-style-type: none"> • coding skills <p>C4. Mathematical Modelling</p>	<p>D1. Data Literacy</p> <ul style="list-style-type: none"> • data collection and organization • data visualization • data analysis <p>D2. Probability</p>	<p>E1. Geometric and Spatial Reasoning</p> <ul style="list-style-type: none"> • geometric reasoning • location and movement <p>E2. Measurement</p> <ul style="list-style-type: none"> • attributes • length • mass, capacity and volume • area and surface area • angles • time • the metric system 	<p>Grades 1 to 8:</p> <p>F1. Money</p> <ul style="list-style-type: none"> • money concepts <p>Grades 4 to 8:</p> <p>F1. Finances</p> <ul style="list-style-type: none"> • financial management • consumer and civic awareness


Lindsay Young
 Student Achievement



Martene Herbert
 Math Lead





KPDSB *Elementary Mathematics*

OVERALL EXPECTATION A1. apply, to the best of their ability, a variety of social-emotional learning skills to support their use of the mathematical processes and their learning in connection with the expectations in the other five strands of the mathematics curriculum		
To the best of their ability, students will learn to:	... as they apply the mathematical processes:	... so they can:
1. identify and manage emotions	<ul style="list-style-type: none"> problem solving: develop, select, and apply problem-solving strategies 	1. express and manage their feelings, and show understanding of the feelings of others, as they engage positively in mathematics activities
2. recognize sources of stress and cope with challenges	<ul style="list-style-type: none"> reasoning and proving: develop and apply reasoning skills (e.g., classification, recognition of relationships, use of counter-examples) to justify thinking, make and investigate conjectures, and construct and defend arguments 	2. work through challenging math problems, understanding that their resourcefulness in using various strategies to respond to stress is helping them build personal resilience
3. maintain positive motivation and perseverance	<ul style="list-style-type: none"> reflecting: demonstrate that as they solve problems, they are pausing, looking back, and monitoring their thinking to help clarify their understanding (e.g., by comparing and adjusting strategies used, by explaining why they think their results are reasonable, by recording their thinking in a math journal) 	3. recognize that testing out different approaches to problems and learning from mistakes is an important part of the learning process, and is aided by a sense of optimism and hope
4. build relationships and communicate effectively	<ul style="list-style-type: none"> connecting: make connections among mathematical concepts, procedures, and representations, and relate mathematical ideas to other contexts (e.g., other curriculum areas, daily life, sports) 	4. work collaboratively on math problems – expressing their thinking, listening to the thinking of others, and practising inclusivity – and in that way fostering healthy relationships
5. develop self-awareness and sense of identity	<ul style="list-style-type: none"> communicating: express and understand mathematical thinking, and engage in mathematical arguments using everyday language, language resources as necessary, appropriate mathematical terminology, a variety of representations, and mathematical conventions 	5. see themselves as capable math learners, and strengthen their sense of ownership of their learning, as part of their emerging sense of identity and belonging
6. think critically and creatively	<ul style="list-style-type: none"> representing: select from and create a variety of representations of mathematical ideas (e.g., representations involving physical models, pictures, numbers, variables, graphs), and apply them to solve problems selecting tools and strategies: select and use a variety of concrete, visual, and electronic learning tools and appropriate strategies to investigate mathematical ideas and to solve problems 	6. make connections between math and everyday contexts to help them make informed judgements and decisions

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Grade 8 REACH AHEAD PROGRAM

Keewatin-Patricia District School Board 2021

Grade 8 Reach Ahead - Online

Individual and Family Living, Grade 9, Open (HIF10)



Students planning to attend a KPDSB secondary school for 2021/2022 have an opportunity to take an online course in their Grade 8 year and earn one of the 30 credits required to graduate - before coming to high school!

April 6 - June 23, 2021

Blended delivery to include virtual classes and online independent work

Virtual classes on Google Meet - Tuesdays and Thursdays from 4:30 - 6:00PM

Learning Outcomes:

- Build **skills for success** for secondary school and **gain confidence** heading into Grade 9
- Develop **academic and personal skills** to support student achievement and well-being
- Explore how we build and **strengthen relationships** and how to **become responsible members of society**
- Gain skills in **managing finances** and budgeting
- Build **21st century skills** including critical thinking and coding
- Develop **cultural competencies**



To register, go to <http://bit.ly/KPDSBReachAhead2021>

Registration closes March 22, 2021 at 4:00PM

Space is limited





Course Outline for Individual and Family Living, Grade 9, Open

Course Description

This course explores, within the context of families, some of the fundamental challenges people face: how to meet basic needs, how to relate to others, how to manage resources, and how to become responsible members of society. Students will explore adolescent development and will have opportunities to develop interpersonal, decision-making, and practical skills related to daily life. They will learn about the diverse ways in which families function in Canada and will use research skills as they explore topics related to individual and family needs and resources.

Learning Outcomes

- Build **skills for success** for secondary school and **gain confidence** heading into Grade 9
- Develop **academic and personal skills** to support student achievement and well-being
- Explore how we build and **strengthen relationships** and how to **become responsible members of society**
- Gain skills in **managing finances** and budgeting
- Build **21st century skills** including critical thinking and coding
- Develop **cultural competencies**

Teacher Contact Information

Chisholm, Patty	patty.chisholm@kpdsb.ca
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Tremonti, Lorna	lorna.tremonti@k12.kpdsb.ca

Assessment Outline

Term Work (Ongoing Observations, Assignment Products, Conversations with Teacher)	70%
Summative Task (Portfolio and Reflection)	30%



Schedule and Student Responsibilities

- Virtual classes will take place Tuesdays and Thursdays - April 6 through June 23, 2021. Students are expected to attend all virtual classes and if not able to on any day, communicate with their teacher.
- Additional independent assignments are to be completed as part of this course. These will be posted in the Google Classroom.
- Students must check the Google Classroom and their k12 email regularly, adhere to the standard rules of academic integrity, and follow the Code of Conduct as it is expected in a face-to-face classroom.
- All course work must be submitted by June 23, 2021.

Course Topics/Events

Academy Days	Developmental Needs and Emotional Needs
All About Me	Healthy Living and Balanced Lifestyles
Maslow - Wants and Needs	Coping Strategies
Healthy Relationships	Food and Financial Literacy
Family Lifestyles	Time Management and Goal Setting
Communication Skills	Household Safety
Building Resilience	Consumer Awareness
Problem Solving	Achieving Potential
Adolescent Development	Learn to Use Google and other Technological Tools