



Policy Section: **Facilities and Equipment**

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Policy Name: Naming of Educational Facilities

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Policy Statement

It is the policy of the Keewatin-Patricia District School Board that Board-owned facilities be named and that the naming of the facilities shall be the sole responsibility of the Board.

Rationale

The naming of special areas within schools, board office building(s) and other board-owned facilities provide an opportunity to recognize contributions to education of individuals associated with this jurisdiction, contributions of individuals to Canadian and/or International society and/or geographical features in the Keewatin-Patricia District School Board's jurisdiction.

Guidelines

1. Anyone may submit a name relative to a board facility or special area within a facility to the Keewatin-Patricia District School Board c/o the Director of Education or designate.
2. The submission of a name should be accompanied by a written presentation outlining the merits of the recommendation.
3. When names are to be selected for a facility or other facilities, the Board Chair shall, with the approval of the Board, establish a committee. The committee should be composed of:
 - Director of Education or designate;
 - One representative from the staff of the facility, where appropriate;
 - One representative from the student body of the facility, where appropriate;
 - Two trustees;
 - Two members of the community;
 - One representative from the school council of the facility, where appropriate.
4. The name of the facility may be chosen from one of the following areas:
 - the street on which the facility is located;
 - the area which the facility serves;
 - a historical name that once applied to the area;
 - the name of a person recognized as one who has made a significant contribution to the community and/or to Canadian or International society;

Cross Reference

Date Approved: April 13, 1999
Date Reviewed: Jun/04; Apr 8/08; Jan 12/10
Date Revised: February 11, 2014
Date Reviewed: November 8, 2016
Review by: 2020



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- special geographical features in the Keewatin-Patricia District School Board jurisdiction;
 - an individual associated with the system, whose contributions have been unique to the school(s) and/or system.
5. The Director of Education or designate shall from time to time, by appropriate means, inform the staff and general public that they may submit names for consideration.
 6. The final decision in each case, with respect to the naming of a facility, shall rest with the Board.
 7. Once the Board has made a determination relative to the naming of the facility, the Director of Education or designate shall facilitate a proper occasion for the designation of the name.

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