



*Policy Section:* **Facilities and Equipment**

**800**

*Policy Name:* **Joint School Capital Projects**

**806**

## **Policy Statement**

It is the policy of the Keewatin-Patricia District School Board to participate in the development of joint school capital projects with partners such as school councils, municipalities, other educational institutions, associations, and businesses. Some examples of joint school capital projects include outdoor sports facilities, playground equipment, outdoor classrooms, community kitchens, and classroom retrofitting and equipping.

Board participation will occur through:

- i) the promotion of the community use-partnerships aspects of these projects;
- ii) limited financial contributions to projects; and
- iii) providing technical assistance to groups through the facilities staff of the Board.

Safety of users of school buildings, grounds, and equipment is paramount. All new facilities and equipment will be installed to current building codes and CSA and other applicable technical standards.

## **Rationale**

1. Contributions from partners will permit the Board to provide facilities and equipment it could not otherwise afford on its own.
2. Involving partners in the development of joint school capital projects helps build support for our schools, while providing an opportunity for partners to demonstrate their commitment to public education.
3. Students' physical and mental health will be improved through the use of facilities and equipment provided by these projects.
4. The community will benefit from the availability of higher quality community-use facilities.

## **Guidelines**

1. To ensure safety and regulatory standards are met:
  - i) all projects must have development plans approved by the Board; and
  - ii) all equipment must be approved by the Board prior to purchase.
2. All equipment will be inspected and maintained by Board facility personnel.

Cross Reference  
Policy 603, Donations

Date Approved: June 8, 1999  
Date Reviewed: March 18/03; Mar 7/06;  
June 8/10; Feb 11/14; Nov 8/16;

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3. The Board's financial contribution to projects will be determined by the Director taking into account the following:
  - i) Funds available in the operating and/or capital budget.
  - ii) The projected amount of partner contributions.
  - iii) The capacity of the local community to raise funds for the project.
4. Equipment, once purchased, becomes the property of the Keewatin-Patricia District School Board.
5. Joint School Capital Project proposals may be submitted to the Director or designate by schools or partner organizations at any time. Proposals must include:
  - i) A full description of the proposed project;
  - ii) A cost estimate for each element of the project;
  - iii) The proposed timelines for the project;
  - iv) The proposed sources of funding including partner contributions and the expected contributions from school and board funds;
  - v) Letters of endorsement from the school council chair and the school principal.

The Director or designate will conduct a cost-benefit analysis of all project proposals in consultation with the school community and board staff. The timing of the cost-benefit analyses will be dependent on the availability of staff resources.

6. Final authority for approving Joint School Capital Projects and the timelines for their completion shall rest with the Director of Education.

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