

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

INAUGURAL BOARD MEETING

Tuesday, December 8, 2015
Time: 7:00 p.m.
Dryden High School – Room 115
Dryden, ON

Video & Teleconference Sites
Kenora Education Centre
QEDHS 24A
RLDHS 235

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda – December 8, 2015
4. Declaration of Conflict of Interest – Agenda
5. Election of Board Chair
6. Chair's Remarks
7. Election of Board Vice-Chair
8. Vice-Chair's Remarks
9. Business Arising from Committee of the Whole
10. Confirmation of Minutes
 - November 10, 2015 Regular Board Meeting
 - November 24, 2015 Special Board Meeting
11. Presentations/Delegations
12. Observer Comments
13. Presentation of Reports and Accompanying Motions
- 14.01 Education
 - A. **Students Come First**
 - ***Dryden High School Christmas Band***
Music Teacher: Mr. Ryan Graham
 - B. Student Trustee Report
- 14.02 Executive Committee
 - A. Appointments of Trustees to Committees
 - I. Executive Committee (2)
 - II. Audit and Finance Committees (3)
 - III. Native Education Advisory Committee
 - (First Nation Trustee + 2 Trustees)

All stakeholders create a culture of learning so that students come first.

- IV. OPSBA - Director (1)
- V. OPSBA – Director Alternate (1)
- VI. OPSBA – Voting Delegate (1)
- VII. OPSBA – Voting Delegate Alternate (1)
- VIII. Parent Involvement Committee (2)
- IX. Special Education Advisory Committee
 - (First Nation Trustee + 2 Trustees)
- X. Transportation Policy Committee (1)

B. Trustee Travel – Public Education Symposium – January 28-30, 2016

C. Policy 208, Governance

D. Policy 617, Honorariums to Support Students

14.03 O.P.S.B.A. Update

14.04 Parent Involvement Committee

14.05 Operations (nil)

14.06 Finance

A. 2014-2015 Financial Statements

14.07 Human Resources (nil)

14.08 Special Education Advisory Committee

14.09 Native Education Advisory Council (nil)

14. Other Motions

15. Correspondence

16. New Business

17. Observer Comments

18. Next Meeting Date

Tuesday, January 12, 2016

Dryden High School

Dryden, Ontario

19. Adjournment

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT _____ be nominated for the position of Board Chair.

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT _____ be nominated for the position of Board Vice-Chair.

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING #10

The minutes of Regular Board Meeting #10 of the Keewatin-Patricia District School Board held November 10, 2015 at the Dryden High School.

Call to Order	The meeting was called to order at 7:00 p.m.					
Roll Call	C. Marcino L. Barnes J. Kitowski M. Ott	S. Seymour D. Penney D. Wilkinson	G. Kleist G. Seaton J. Manitowabi K. Korobanik			
Absent with Regret	R. Griffiths					
Officials	Sean Monteith, Caryl Hron, Joan Kantola, Dean Carrie, Susanne Bastable and visiting school administration.					
Also Present	Media, Staff and interested public.					
Agenda	Moved by:	D. Wilkinson				
	Seconded by:	S. Seymour				
Motion	202-15	THAT the agenda for the Regular Board Meeting of November 10, 2015 be approved.				
	Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
	Binding	FOR	10	OPPOSED	0	CARRIED
Conflict of Interest	Declaration of conflict of interest re proceedings on agenda					None
Business Arising from Committee of the Whole	None					
Minutes	Moved by:	S. Seymour				
	Seconded by:	D. Wilkinson				
Motion	203-15	THAT the minutes of Regular Board Meeting held October 13, 2015 having been duly circulated be confirmed as amended.				
	Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
	Binding	FOR	10	OPPOSED	0	CARRIED
	Moved by:	D. Wilkinson				
	Seconded by:	S. Seymour				
Motion	204-15	THAT the minutes of Special Board Meeting held October 27, 2015 having been duly circulated be confirmed.				
	Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
	Binding	FOR	10	OPPOSED	0	CARRIED
Observer Comments	None					
Students Come First	Postponed					

"All Stakeholders create a culture of learning so that students come first."

“All Stakeholders create a culture of learning so that students come first.”

		Moved by:	C. Marcino						
		Seconded by:	M. Ott						
Motion	210-15	THAT Policy 206, An Individual on the Board to Represent the Interests of First Nation Students, be reaffirmed with the next review in 2019.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		
Policy 101		Moved by:	D. Wilkinson						
		Seconded by:	S. Seymour						
Motion	211-15	THAT the verbal report on Policy 101, Strategic Improvement Planning, be received.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		
		Moved by:	S. Seymour						
		Seconded by:	D. Wilkinson						
Motion	212-15	THAT Policy 101, Strategic Improvement Planning, be reaffirmed with the next review date in year 2016.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		
Policy 203		Moved by:	S. Seymour						
		Seconded by:	D. Wilkinson						
Motion	213-15	THAT the verbal report on Policy 203, Student Trustee, be received.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		
		Moved by:	D. Wilkinson						
		Seconded by:	S. Seymour						
Motion	214-15	THAT Policy 203, Student Trustee, be approved as amended with the next review date in year 2019.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		
OPSBA		Moved by:	S. Seymour						
		Seconded by:	D. Wilkinson						
Motion	215-15	THAT the O.P.S.B.A. verbal update be received.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		
New Sioux Lookout High School		Moved by:	S. Seymour						
		Seconded by:	D. Wilkinson						
Motion	216-15	THAT the new Sioux Lookout High School update be received.							
		Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED		
		Binding	FOR	10	OPPOSED	0	CARRIED		

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Moved by: D. Wilkinson
Seconded by: S. Seymour

THAT the report of the Chair of the Audit Committee be received.

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

Moved by: S. Seymour
Seconded by: D. Wilkinson

Presented by: Jocelyn Bullock, Human Resources Manager

THAT the verbal report on Policy 708, Respectful Working and Learning Environment: Conflict Prevention and Resolution, be received.

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

Moved by: D. Wilkinson
Seconded by: S. Seymour

THAT Policy 708, Respectful Working and Learning Environment: Conflict Prevention and Resolution, be approved as amended with the next review in year 2016.

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

Moved by: S. Seymour
Seconded by: D. Wilkinson

THAT the Special Education Advisory Committee verbal update be received.

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

Moved by: D. Wilkinson
Seconded by: S. Seymour

THAT the appointment of Ms. Gwen Marsonet, representing Confederation College at the Sioux Lookout Campus, to the Special Education Advisory Committee, be approved.

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

Moved by: S. Seymour
Seconded by: D. Wilkinson

THAT the appointment of Ms. Sara Bye, Member-at-Large in Sioux Lookout, to the Special Education Advisory Committee, be approved.

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

None

None

“All Stakeholders create a culture of learning so that students come first.”

Moved by: D. Wilkinson
Seconded by: S. Seymour

Non-binding (Student Trustee)	FOR	1	OPPOSED	0	CARRIED
Binding	FOR	10	OPPOSED	0	CARRIED

Secretary

KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD

SPECIAL BOARD MEETING

The minutes of the Special Board Meeting of the Keewatin-Patricia District School Board held November 24, 2015 via videoconference at the Kenora Education Centre, Kenora, Ontario.

Call to Order	The meeting was called to order at 7:07 p.m.					
Roll Call	L. Barnes (tc) G. Kleist (vc) J. Kitowski M. Ott	D. Penney (vc) S. Seymour D. Wilkinson (vc)	C. Marcino G. Seaton (tc) K. Korobanik			
Absent with Regret	R. Griffiths					
Absent	J. Manitowabi					
Officials	Joan Kantola (Director Designate), Sean Monteith (tc), Dean Carrie, Kathleen O'Flaherty, visiting school administration, and recording secretary present					
Agenda	Moved by: Seconded by:	M. Ott J. Kitowski				
Motion	222-15	THAT the agenda for Special Board Meeting of November 24, 2015 be approved.				
	Non-binding (Student Trustee)	FOR 1	OPPOSED 0	CARRIED		
	Binding	FOR 9	OPPOSED 0	CARRIED		
Conflict of Interest	Declaration of conflict of interest re proceedings on agenda			None		
	Moved by: Seconded by:	G. Seaton J. Kitowski				
Motion	223-15	THAT the Memorandum of Settlement reached on Saturday, November 21, 2015, between the Keewatin-Patricia District School Board and the Ontario Secondary School Teachers' Federation representing O.S.S.T.F. District 5A Teachers' Bargaining Unit be ratified.				
	Non-binding (Student Trustee)	FOR 1	OPPOSED 0	CARRIED		
	Binding	FOR 9	OPPOSED 0	CARRIED		
	Moved by: Seconded by:	D. Wilkinson M. Ott				
Motion	224-15	THAT the meeting adjourn at 7:17 p.m.				
	Non-binding (Student Trustee)	FOR 1	OPPOSED 0	CARRIED		
	Binding	FOR 9	OPPOSED 0	CARRIED		

Chair

Secretary

All stakeholders create a culture of learning so that students come first.

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT the verbal report on the Appointments of Trustees to Committees be received.

- i) THAT _____ be appointed to the Executive Committee for the period December 8, 2015 – April 18, 2016, and that _____ be appointed to the Executive Committee for the period May 1, 2016 – December 12, 2016.
- ii) THAT _____, _____, and _____ be appointed to the Audit and Finance Committees for a one (1) year term.
- iii) THAT _____ and _____ be appointed to the Native Education Advisory Council (NEAC) Committee for a one (1) year term.
- iv) THAT _____ be appointed to the OPSBA Board of Directors.
- v) THAT _____ be appointed as the Alternate to the OPSBA Board of Directors.
- vi) THAT _____ be appointed as the OPSBA voting delegate.
- vii) THAT _____ be appointed as the OPSBA voting delegate alternate for the General Meeting.
- viii) THAT _____ and _____ be appointed to the Parent Involvement Committee for a one (1) year term.
- ix) THAT _____ and _____ be appointed to the Special Education Advisory Committee (SEAC) for a one (1) year term.
- x) THAT _____ be appointed to the Transportation Policy Committee.

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT the verbal report on Trustee attendance at the Ontario Public School Boards' Association (OPSBA) 2016 Public Education Symposium, be received.

THAT accommodations and travel arrangements for trustees who wish to attend the OPSBA Public Education Symposium being held in Toronto on January 28-30, 2016 be approved.

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT the verbal report on Policy 208, Governance, be received.

THAT Policy 208, Governance, be reaffirmed with the next review date in year 2020.

Policy Statement

The Board will govern lawfully, observing all acts and regulations as well as the principles of the Policy Governance model, with an emphasis on:

1. outward vision rather than an internal preoccupation,
2. encouragement of diversity in viewpoints,
3. strategic leadership more than administrative detail,
4. clear distinction of Board and Chief Executive roles,
5. collective rather than individual decisions,
6. future rather than past or present and
7. proactivity rather than reactivity.

Rationale

In order to ensure that the Keewatin-Patricia District School Board stays focused on student achievement, role clarification is necessary. All components of the system have unique contributions to make to improve student success. Trustees have the responsibility to act within the role that best serves the needs of the system.

Guidelines

1. The Board will cultivate a sense of group responsibility. The Board, not the staff, will be responsible for excellence in governing. The Board will normally be the initiator of policy. The Board will use the expertise of individual members to enhance the ability of the Board as a body rather than to substitute individual judgments for the Board's values.
2. The Board will direct, control, and inspire the organization through the selective and careful establishment of broad written policies reflecting the Board's values and Principles of Operations. The Board's major policy focus will be on the long-term goals as identified in the organization's Strategic Plan, not on the administrative or programmatic means of attaining those goals. A primary tool for the Board and the organization will be the Strategic Plan and its component parts.

3. The Board will enforce upon itself and its members whatever discipline is needed to govern with excellence. Discipline will apply to matters such as attendance, preparation, policy-making principles, respect of roles, and ensuring continuance of governance capability. The Board can change its governance process policies at any time but it will observe those currently in force.
4. Continual Board development will include orientation of new members in the Board's adopted governance process and periodic Board discussion of process improvement.
5. The Board will allow no officer, individual or committee of the Board to hinder or be an excuse for not fulfilling group obligations.

* *Based on 'Boards that Make A Difference', by John Carver
See Operating Procedures, Governing Style – Process for handling issues from the public*

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT the verbal report on Policy 617, Honorariums to Support Students, be received.

THAT Policy 617, Honorariums to Support Students, be adopted by the Board and reviewed in year 2016.

Policy Statement

It is policy of the Keewatin-Patricia District School Board to acknowledge and show appreciation and respect for the personal time given of Elders, community members, and in some cases special guests, who support our students and staff in their teaching and learning. While this policy statement applies to all Elders and community members who support our students, in the Keewatin-Patricia District School Board it is frequently for the sharing of First Nations, Métis, and Inuit (FNMI) knowledge.

Rationale

Traditional information and knowledge that has been learned through cultural teachings and community-based experiences, have become a critical part of the learning environment in all Keewatin-Patricia District School Board schools. Elders from the various communities and treaty areas of Treaty #3 and Treaty #9 are important connections for our students, staff and administration; and provide unique and proven opportunities for collaboration between First Nations and our schools.

Traditionally, food, clothing, and medicines would have been used to gift the Elder. Today, these items and/or monetary honorariums may be given as a demonstration of respect and appreciation. The practice of giving is culturally appropriate and is implemented through many agencies in Northwestern Ontario that includes the geographic areas of the Keewatin-Patricia District School Board. An Elder does not have the expectation to receive the honorarium, but appreciates the gesture of what is given. Not all Elders will accept the gift or honorarium, and may voluntarily give their time at no cost as well.

Guidelines

- i) The Board will adhere to and comply with the Broader Public Sector Expenses Directive under the authority of the Broader Public Sector Accountability Act, 2010 (Part IV Allowable Expenses).
- ii) The Board will assure transparency in the provision of monetary honorariums when recognizing First Nation, Métis, and Inuit elder teachings inside and outside of schools and classrooms.

- iii) The Board will provide fair, transparent, and consistency across the system when awarding or providing honorariums to Elders and First Nations, Métis, and Inuit community members invited into KPDSB schools.
- iv) The Board will establish consistent rates of honorariums to be paid at a half day and a daily rate, for all schools and Elders.
- v) The Board will ensure that honorariums will be approved prior to an elder visit to a classroom or school; and approval will be required in advance by the school principal or designate. In some cases where warranted, this approval may also be the appropriate supervisory officer.
- vi) Employees shall be mindful of conflict of interest, as outlined in Policy 706, Employee Code of Conduct, when inviting and/or approving honoraria for Elders, senators, and knowledge keepers, particularly avoiding decisions/recommendations that may result in personal, financial or material gain of a relative, friend and/or business associate.
- vii) In the interests of transparency and the spending of public funds, the Board will not permit immediate family members of staff to be requested as Elders into a classroom or school and which an honorarium would normally be paid.
 - **The exception to this guideline would be when the Elder is considered a casual employee with the Board and is under contract to provide such services to an identified school, and only with the approval of the appropriate supervisory officer (i.e. Elder in Residence)**
- vii) The Board will provide honorariums to Elders the following amounts when invited into schools or Board events:
 - Half Day - Seventy Five Dollars (\$75.00)
 - Full Day - One Hundred and Fifty Dollars (\$150.00)

Definitions

- i) FNMI: First Nation, Métis and Inuit Students, the terminology officially used by the Ministry of Education in its provincial framework for Aboriginal students and families.
- ii) Elder: Term used to identify a member of a local or regional FNMI community and one which is deemed to possess cultural expertise and relative teachings for the benefit of students and staff.

- iii) Honorarium: A gift given to an elder after being invited into a KPDSB classroom, school or learning setting by a principal, supervisory officer, and/or Director of Education.
- iv) NEAC: Native Education Advisory Council, the Board Council that meets three (3) times per year, and to advise the regional partners of Board progress on FNMI education, and the Board on identified areas of ongoing need.

NEW

Keewatin-Patricia District School Board

December 8, 2015

NOTICE OF MOTION

THAT the report on the Financial Statements for the year ended August 31, 2015 be received.

THAT the Financial Statements for the year ended August 31, 2015 be approved.

(document to be distributed prior to meeting)