

Fuel oil	(3) contracts for supply	
Contract for:	Other Parties to Contract	Expiry Date
Local Authority Services (LAS)	Natural bulk gas supplier	
Propane Supply	(2) contracts for supply	
Water delivery	(1) water delivery to Sioux Narrows School	
Counterforce	Monitoring fire/security and boilers	
B&M Delivery Services Ltd.	Garbage collection	
Union Gas	High Performance New Construction Incentive Agreement – new school	
OTIS Canada Inc.	Inspection and repair of elevators	

Legislation & Regulations

- Education Act
- Ministry of Labor
- Ontario Building Code
- Fire Code
- Canadian Electrical Code
- Canadian Plumbing Code
- Occupational Health & Safety Act
- Ontario Construction Lien Act
- Ontario Construction Law
- Ontario Regulation 213/91 Construction Projects
- Regulation 278/05 – Asbestos on Construction Projects (491/09)
- Ministry of the Environment
- Regulation 632/05 Confined Spaces
- Regulation 1101 – First Aid Requirements
- Workplace Safety and Insurance Act
- Clean Water Act Reg 287/07
- Ontario Water Resources Act
- Safe Drinking Water Act, 2002
- Northwestern Health Unit
- Accessibility for Ontarians with Disabilities Act, 2005
- CSA Standards
- WHIMIS regulation 860 (36/93)
- Environmental Assessment Act
- Environmental Protection Act
- Model National Energy Code of Canada
- Ontario Regulation 278/05 Designated Substances
- Electrical Safety Authority annual inspection of facilities/training
- Annual lifting devices and shop equipment inspections under Ministry of Labor Reg. 851
- Water regulation - annual lead/regular quality testing/flushing procedures MOE Reg. 170
- Annual and monthly fire alarm inspections Ontario Building Code
- Annual Accessibility Planning under the guidelines of the Ontarians with Disabilities Act 2001
- Hazardous Waste Management under Ministry of the Environment Regulation 347
- Facilities Inspection Report logs daily/weekly/monthly inspects at each facility
- Hot work Permits/Confined Space Entry Procedures/Lock-out and Fall Protection Program

- Pesticides Act and Regulation 751
- Energy Act and Regulation 288 storage tanks and fuel oil
- Energy Efficiency Act
- Boilers Regulation Under Regulation 16/86
- Environmental Protection Act
- Ontario Residential Tenancies Act 2006
- Landlord and Tenant Board
- Human Rights Code
- Safe Schools Act
- Smoke-Free Ontario Act 48/06
- Ontario Green Energy Act 2009

Policy Development, Implementation & Review

Policy #	Policy Title	Status
801	Use of School Facilities, Grounds and Equipment	Reviewed 2010 and by 2014
802	School Viability and Closure	Reviewed 2010 and by 2014
803	Facilities & Equipment	Reviewed 2008 and by 2012
804	Temporary Closing of Schools/Early Dismissal	Reviewed 2010 and by 2012
805	Naming of Educational Facilities	Reviewed 2010 and by 2014
806	Playground Projects and Equipment	Reviewed 2010 and by 2014
807	Facility Partnerships	Reviewed 2010 and by 2015
Procedures	Fall Protection Program	
	Confined Space Entry Procedure	
	Lock-Out Procedures	
	Daily/weekly/monthly inspections	
	Daily water flushing/monthly/annual testing	
	Quality Management Inspections	
	Building Control Procedures (new)	
	Asbestos Abatement procedures (new)	

Position Descriptions

Facilities Manager
 West/East Area Supervisor
 Events and Services Coordinator
 Facilities Clerk – Community Use of Facilities
 Caretaker and Casual Caretaker – CUPE
 Head Caretaker – CUPE
 Trades Maintenance – CUPE
 Electrical Systems Technician – CUPE

(See Attached Job Descriptions)